



GOVERNMENT OF ODISHA
HOUSING AND URBAN DEVELOPMENT DEPARTMENT



OFFICE OF THE MUNICIPAL COUNCIL,
TALCHER MUNICIPALITY, TALCHER
DIST.ANGUL

EXECUTIVE OFFICER



OFFICE OF THE MUNICIPAL COUNCIL, TALACHER INVITATION FOR BIDS (IFB)

Tender Reference No. TCRM - 9 / 2026-27

Bid Identification No. 2026_ORULB_136208

Mail Id : e.o.talcher@gmail.com

Tender Call Notice No. 2445 / Dt. 17.07.2026

The Executive Officer, Talacher Municipality, Talacher invites percentage rate bids in single cover system only **“ONLINE”** for the following works detailed in the table from the Class of Contractors as mentioned in Col.7 of table registered with the State Governments and contractors of equivalent Grade/Class registered with Central Government/ MES/ Railways for execution of Civil Works. The bidders may submit bids for any or all of the works in the Table as enclosed separately.

Name of the said works as well as estimated cost are given below.

Bid documents consisting of plans, specifications, the schedule of quantities and the set of terms and conditions of contract and other necessary documents can be seen in the website: www.tendersorissa.gov.in.

1. Bid must be accompanied by the financial instruments towards cost of tender documents as mentioned column 4&5 in the above table only be received through online payment.

	Name of work	Estimated cost in Rs.	EMD / Bid Security in Rs.	Cost of Bid Documents (non refundable) Rs.	Period of Completion	Eligible Class of Contractor	Scheme
1	Construction of Paver block road from Patna Sahi Mandira to Kumbhara Sahi Mandira in W.No- 08	1996500	19965	6000	Two calendar month	'C' class	DMF
2	Construction of Paver road & CC drain near Bishnu Sharma colony in W.No- 09	1994300	19943	6000	Two calendar month	'C' class	DMF
3	Construction of Paver road & CC drain from Banamali Mohapatra house towards Duryadhan Bhutia in W.No- 09	1987000	19870	6000	Two calendar month	'C' class	DMF
4	Construction of Paver block road from 1st gate towards Subash Mohanty house in W.No- 09	1999000	19990	6000	Two calendar month	'C' class	DMF
5	Construction of Paver block road from Nandaram Hantaram School towards Panchanan Pradhan house in W.No.- 09	1994800	19948	6000	Two calendar month	'C' class	DMF
6	Construction of Paver block road from Rasika Behera house to Pyaari Naik house & from Nandaram Hantaram School to Janak house in W.No.- 09	1995300	19953	6000	Two calendar month	'C' class	DMF
7	Construction of balance portion of Paver block road from Siba Behera house to Nandaram Hantaram School in W.No- 11	1948000	19480	6000	Two calendar month	'C' class	DMF
8	Construction of Paver block road from Dipu house to Arun Dey house in W.No- 12	1713000	17130	6000	Two calendar month	'C' class	DMF

EXECUTIVE OFFICER

	Name of work	Estimated cost in Rs.	EMD / Bid Security in Rs.	Cost of Bid Documents (non refundable) Rs.	Period of Completion	Eligible Class of Contractor	Scheme
9	Construction of Paver block road from Tuna Sitha to Mulia Moharana house in W.No- 12	1422000	14220	6000	Two calendar month	'C' class	DMF
10	Construction of Paver road & CC drain from Mantu babu house to Chagala babu house via Haladhara camp to Halu bhai house in W.No- 12	1999600	19996	6000	Two calendar month	'C' class	DMF
11	Construction of CC Road & Drain from Dillip Panigrahi house to Shankar Agarwal house in W.No- 13	1200000	12000	6000	Two calendar month	'C' class	DMF
12	Construction of Paver block road from LCH Qtr Hemanta Samal house towards LCH Qtr 72 in W.No.- 14	1497000	14970	6000	Two calendar month	'C' class	DMF
13	Construction 2 Nos of Mini Park providing Open Air Gym Child Play Station, Wall Painting, Walking Track I in W.No.14	2000000	20000	6000	Three calendar month	'C' class	DMF
14	Construction of Paver block road from I.T.I. chhak to Kunu Rout house in W.No.15	1500000	15000	6000	Two calendar month	'C' class	DMF
15	Construction of Water Font Development at Maa Manima Pond under Talacher Municipality in W.No.6.	1773600	17736	6000	Two calendar month	'C' class	AMRUT
16	Construction of Paver road in front of Crematorium in W.No- 16	1904000	19040	6000	Two calendar month	'C' class	DMF
17	Construction of paver block road at Bebartamunda Sahi in W.No.16	1948000	19480	6000	Two calendar month	'C' class	DMF
18	Construction of paver block road from Bibhu Pattanayak house to Manmohan Jena house in W.No.16	1999000	19990	6000	Two calendar month	'C' class	DMF
19	Construction of paver block road from Abhaya Behera house to Crematorium Road at Gopinathpur in W.No.16	1000000	10000	6000	Two calendar month	'C' class	DMF
20	Construction of paver block road from Bapi Das house to Suri Naik house in W.No.16	1998000	19980	6000	Two calendar month	'C' class	DMF
21	Construction of Gosalla under Talcher Municipality	4500000	45000	6000	Five Calendar month	'C' & 'B' Class	DMF

2. The Bid documents will be available in the G o v t website: www.tendersorissa.gov.in from **4.00 PM of 18.07.2026 to 5.00 PM of 28.07.2026 for online bidding.**

3. The bidder must possess compatible Digital Signature Certificate (DSC) of Class-II or Class-III.

4 . Bids shall be received only **“on line” on or before 5.00 P.M of 28.07.2026**

5 Bids received on line shall be opened at **11.00 A.M. on 29.07.2026** in the office of the **Executive Officer, Talacher Municipality, Talacher** in the presence of the bidders who wish to attend. Bidders who participated in the bid can witness the opening of bids after logging on to the site through their DSC. If the office happens to be closed on the last date of opening of the bids as specified, the bids will be opened on the next working day at the same time and venue.

(Contd.....P/2)
EXECUTIVE OFFICER

6. (a) The Engineer contractor willing to avail the Exemption of E.M.D will submit the scan copy of affidavit to avail the exemption along with bid document and the original affidavit, original registration certificate shall be submitted in the office of the undersigned on or before date & time of opening of bid above during office hour on working days for recording necessary entry for exemption of EMD in the sealed cover failing which the bid shall be rejected.
- (b) ST/SC contractors desirous of availing exemption of EMD should submit an attested copy caste certificate duly issued by the competent authority.
7. The received tender shall remain valid for a period of 90 days from the date of opening of the bid.
8. They should submit the affidavit regarding Correctness and no relationship with the tenderer.
9. Other details can be seen in the bidding documents.
10. In e-procurement tender participation of three qualified bidders are mandatory according to the OPWD Rule & if two bidders found in this process tender will be treated as automatically invalid
11. The L1 bidder who receive the work order will complete the said work within the stipulated time period. If he will fail to do so, then three reminder notice will be issued in the name of awarded bidder to complete the work. if the bidder has not responded then the Authority will cancel the awarded work. This matter has already resolved in the Council Meeting on dt.11.07.2025.
12. The Authority reserves the right to cancel any or all bids without assigning any reason.

-Sd-

Executive Officer
Talacher Municipality

Memo No. 2446 / Dt. 17-07-2026

Copy submitted to the Collector & Dist. Magistrate, Anugola for favour of kind information and with a request to display the same in the office notice board for wide publication.

-Sd-

Executive Officer,
Talacher Municipality,

Memo No. 2447 / Dt. 17-07-2026

Copy submitted to the Sub-Collector, Talacher for favour of kind information.

-Sd-

Executive Officer,
Talacher Municipality,

(Contd.....P/3)

Memo No. 2448 / Dt. 17-07-2026

Copy submitted to the Project Director, DUDA, Anugola / Executive Engineer, PH. Division, Anugola / Executive Engineer, Rural Works Division, Talacher / Executive Engineer, R & B Division, Talacher / BDO, Talacher / Tahasildar, Talacher for favour of kind information and with a request to display the same in the office notice board for wide publication.

-Sd-

Executive Officer,
Talacher Municipality,

Memo No. 2449 / Dt. 17-07-2026

Copy submitted to DeGM, Anugola / Chief Engineer-cum-Addl. Secretary to Govt., I & PR Deptt., Odisha, Bhubaneswar for web publication of the above notice for wide publication.

-Sd-

Executive Officer,
Talacher Municipality,

Memo No. 2450 / Dt. 17-07-2026

Copy forwarded to general Notice board for wide publication.

-Sd-

Executive Officer,
Talacher Municipality

**GOVERNMENT OF ODISHA
Talcher Municipal Council, Talcher**

**e-Procurement Notice,
Tender Reference No.TCRM-06/2026-27
Bid Identification No. 2026_ORULB_136208
e-mail ID - e.o.talcher@gmail.com**

Tender Notice No. 2445 / Date 17.07.2026

1. Number of Works : 21 (Twenty-one) Nos. of civil works
2. Approximate estimated cost : Rs.12.00 lakhs to Rs.45.00 lakhs
3. Date & Time of availability of bid document
In the portal : Dt.18.07.2026 at 4.00 P.M.
4. Last date / Time for receipt of bid
in the portal : Dt.28.07.2026 upto 5.00 P.M.
5. Date of opening (Technical) Bid :- Dt.29.07.2026 at 11.00 A.M.
6. Name and address of the Office Inviting Bid : **Executive Officer,
Talcher Municipality,**
7. The bidders have to participate in **ONLINE** bidding only.
Further details can be seen from the e-procurement portal
<https://tendersodisha.gov.in>

**Sd/-
Executive Officer
Talcher Municipality**

CHECKLIST TO BE ENSURED BY THE BIDDER

Sl. No.	Particulars	Whether Furnished		Reference to page no.
1	Cost of tender paper (Online) Rs.6000/-			
2	E.M.D (Online) as per DTCN			
3	Copy of valid Registration Certificate			
4	Copy of GSTIN			
5	A cancelled cheque / Bank details in letter head should be provided with clearly mentioned Name, Account Number & IFSC which is linked with GST.			
6	Copy of PAN Card			
7	No Relation Certificate in Schedule-A			
8	Information regarding current litigation, debarring / expelling of the tender or abandonment of the work by the tenderer (Schedule-E)			
9	Affidavit (Schedule-F)			
10	Contact details of Bidder			

EXECUTIVE OFFICER

Instruction to Bidders (ITB) e-procurement

1. NOTICE INVITING BID AND OBTAINING BID DOCUMENTS:

The authority belonging to the major discipline is competent to invite tender of bids. He will also nominate the Executive Officer who will deal with all matters relating to the bids in the invitation of bids.

The successful bidder shall complete the works by the intended completion date specified in the Contract data.

Throughout these bidding documents, the terms „bid and tender,“ EMD and Bid Security and their derivatives (bidder / tenderer, bidding / tendering, etc.) are synonymous.

In case the tender for composite work includes in addition to main work / building work all other ancillary works such as electrical work, horticulture work and gate works in dams and canals etc., the bidder apart from being a registered civil Contractor of appropriate class must associate himself with agencies of appropriate class those who is eligible to tender for, electrical, horticulture works and gate works in dams and canals in the composite tender. Intending purchasers are not required to produce original documents viz. copy of Registration, GSTIN, Pan card, Affidavit towards authentication of documents in Schedule-F etc. at the time of purchase of tender documents but will be required for verification purpose in the later stage. Furnishing copy of such documents is mandatory along with the tender documents otherwise his/her bid shall be declared as non-responsive and thus liable for rejection. The successful lowest Bidder is required to attend the Office of the Executive Officer, TALCHER Municipality TALCHER for verification of original documents during the office hour within 5 (five) days of opening of the bid.

PARTICIPATING IN THE BID IN THE E-PROCUREMENT PORTAL: The Contractor / Bidder intending to participate in the bid is required to register in the Portal with some information about the firm/Contractor. This is a onetime activity for registering in Portal. During registration, the contractor has to attach a Digital Signature Certificate (DSC) to his / her unique user ID. The DSC used must be of appropriate class (Class II or Class III) issued from a registered Certifying Authority such as n-Code, Sify, TCS, MTNL e-Mudra etc.

To log on to the portal the Contractor/Bidder is required to type his/her username and password. The system will again ask to select the DSC and confirm it with the password of DSC. For each login, a user's DSC will be validated against its date of validity and also against the Certificate Revocation List (CRL) of respective CAs stored in system database. The system checks the unique ID, password and DSC combination and authenticates the login process for use of portal.

The tender documents uploaded by the Tender Inviting Officer in the website **www.tendersodisha.gov.in** will appear in the section of "Upcoming Tender" before the due date of tender sale. Once the due date has arrived, the tender will move to "Active Tender" Section of the homepage. Only a small notification will be published in the newspaper specifying the work details

along with mention of the specific website for details. The publication of the tender will be for specific period of time till the last date of submission of bids as mentioned in the „Invitation for Bid" after which the same will be removed from the list of Active tenders. Any bidder can view or down load the bid documents from the web site.

Contractor exempted from payment of EMD will be able to participate in the tender directly by uploading documentary evidences towards his eligibility for such exemption.

The software application has the provision of payment of cost of tender document through payment gateways of authorized banks by directly debiting the account of the bidders, bidders will be required to avail on-line payment.

The bidder intending to participate in the on-line bid have to deposited the cost of Bid documents online through designated banks available in the e-procurement portal or NEFT / RTGS method during submission of tender documents.

EXECUTIVE OFFICER

In the case of any failure, malfunction, or breakdown of the electronic system used during the e-procurement process, the tender inviting officer shall not accept any responsibility for failures or breakdowns other than in those systems strictly within their own control.

Any third party/company/person under a service contract for operation of e-procurement system in the State or his/their subsidiaries or their parent companies shall be ineligible to participate in the procurement processes that are undertaken through the e-procurement system irrespective of who operates the system.

2. ELIGIBLE BIDDERS:

This Bid is open to **all** Contractors of the class mentioned in the *Invitation for Bids* registered with the State Governments and Contractors of Equivalent Grade / Class Registered with Central Government / MES / Railways/ Registered contractor of TALCHER Municipality for execution of civil works. The Bidders are required to enclose the proof of registration from the registering authority along with the Bid subject only to the registration in the portal using his/her DSC for on-line bids.

All bidders *shall* provide a statement that the bidder is neither associated, nor has been associated, directly or indirectly, with the Consultant or any other entity that has prepared the design, specifications, and other documents for the Project or being proposed as Project Manager for the Contract. A firm that has been engaged by the Engineer-in-Charge to provide consulting services for the preparation or supervision of the works, and any of its affiliates shall not be eligible to bid.

If the bidder has a relative employed as an Officer in the rank of a Junior Engineer/Assistant Engineer/Under Secretary and above in the Government of Odisha in the concerned Department, he shall inform the same in **Schedule-I** of the bid document mentioning the exact details in a covering letter along with the tender, failing which his bid will not be considered. Also if the fact of relationship subsequently comes to light, his contract will be rescinded. The bid security or the performance security will be forfeited and he shall be liable to make good any loss or damage resulting from such cancellation. In case the bidder has no relationship with any of the officers mentioned above he shall have to furnish with his bid an undertaking to that effect.

He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any gazetted officer in the concerned Department. Any breach of this condition by the contractor would render him liable for penal action for suppression of facts.

No Engineer of gazetted rank or other gazetted officer employed in Engineering or Administrative duties in an Engineering Department of the Government of Odisha is allowed to work for contractor for a period of two years after his retirement from Government service, without prior permission of the Government of Odisha in writing. Such a contract is liable to be cancelled if either the contractor or any of his employees is found any time to be such a person who had not obtained the permission of the Government of Odisha as aforesaid before submission of the tender for engagement in the contractor's service.

3. QUALIFICATION CRITERIA:

For submission of Bids through the e-procurement Portal, the bidder shall up-load the clear scanned copy/copies of documents listed **under clause 3.2 in prescribed format** wherever warranted in support of eligibility criteria and qualification information. The online bidder shall have to produce the original documents in support of the scanned copies and statements uploaded in the portal before the specified date as per DTCN. Bids from Joint ventures are not acceptable.

The bid shall include following information and documents.

- (a) Scanned copy of valid contractor's Registration Certificate, **GSTIN**, PAN card, **Affidavit towards authentication of documents in Schedule-F** and labour license (not mandatory) should accompany the bid.
- (b) Copies of original documents defining the constitution or legal status, place of registration, and principal place of business; written power of attorney of the signatory.

EXECUTIVE OFFICER

- (c) Details of work under progress as per tender documents.

The Bidders are subject to be disqualified if they have:

- a. Made misleading or false representations in the forms, statements and attachments submitted in proof of the qualification requirements; and/or
- b. Record of poor performance such as abandoning the works, not properly completing the contract, inordinate delays in completion, litigation history, or financial failures etc.; and/or
- c. Participated in the previous bidding for the same work and had quoted unreasonable prices and could not furnish rational justification to the Engineer-in-Charge.
- d. Indulged in unlawful & corrupt means in obtaining bids.
- e. Been black listed/their registrations by the competent authority.

4. ONE BID PER BIDDER:

Each bidder shall submit only one bid for one package. A bid is said to be responsive if accompanied by cost of bid document and appropriate bid security. The system shall consider only the last bid submitted through the e-procurement portal.

5. COST OF BIDDING:

The bidder shall bear all costs associated with the preparation and submission of his bid, and the Engineer-in-Charge will in no case be responsible and liable for those costs.

(a) The rates quoted by the contractor shall be excluding GST. The GST as applicable for work contract shall be payable to contractor on each gross amount of the bill.

(b) The contractor has to quote percentage excess or less over the estimated cost in the price bid appended to the tender document. The estimated cost is excluding GST. The rate of item basing on which estimated cost has been derived are excluding GST on different components to arrive at such rates.

The rate of royalties and taxes prevailing on the date of measurement shall be considered while making deductions in the bills.

The successful bidder shall make his own arrangement for all materials unless otherwise specified in the conditions of contract.

6. SITE VISIT:

Bidders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their tenders as to the nature of the ground and sub-soil (so far as practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid. A Bidder shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed. The Bidder shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a bid by a bidder implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions and rates at which tools and plant, etc. will be issued to him by the Government and local conditions and other factors having a bearing on the execution of work.

The bidder, in preparing the bid, shall rely on site Investigation Reports referred to in the Contract Data, supplemented by any information available to the bidder.

The Officer inviting the bid / Engineer-in-Charge will clarify queries on the Contract Data on requisition by the intending Bidder. The bidder may ask question in the e-procurement portal using his DSC; provided the questions are raised before the date mentioned in the home page under critical dates.

B. BIDDING DOCUMENTS

7. GENERAL INSTRUCTIONS:

The description of the work is as mentioned under Invitation for Bid.

The bids uploaded by the Tender Inviting Officer may consist of general arrangements drawings or typical sections of the project. Bidder may download these drawings and take out the print for detail study. Any other drawings and documents pertaining to the works available with the officer inviting the Bid as well as in the office of the Executive Officer as mentioned in the contract data will be open for inspection during working hours on all working days by the bidders. The bidder is required to download all the documents including the drawings for preparation of his bid. It is not necessary on the part of the Bidder to upload the drawings or other Bid documents (after signing) while uploading his bid. He is required to upload documents related to his qualification information and Bill of Materials duly filled in. It is assumed that while participating in the bid, the bidder has referred to all the drawings and documents uploaded by the Officer Inviting the Bids. Seeking any revision of rates or backing out of the bid claiming for not having referred to any or all documents provided in the Bid document by the Officer Inviting the Bids will be construed as a plea to disrupt the bidding process and in such cases the bid security shall be forfeited.

The bidder is expected to examine carefully all instructions, conditions of contract, contract data, forms, terms, and technical specifications, bill of materials, forms, Annexes and drawings in the Bid Document. Failure to comply with the requirements of Bid Documents shall be at the bidder's own risk.

8. CLARIFICATION OF BIDDING DOCUMENTS:

Bid documents consisting of drawings, plans, specifications, the schedule of quantities of the various items of work to be done and the set of terms & conditions of contract to be complied with by the contractor who intends to bid and other necessary Documents can be seen in the office of the officer inviting the Bid during office hours every day except on Sundays & Public Holidays till last date of sale of tender paper.

No paper copy of the bid shall be sold.

The Contract Data to bid shall be filled and completed in the office of Officer inviting bid before issue of bid documents. If the documents are issued to the intending bidder without having been so filled in & completed, he shall request the officer inviting the bid to have this done before he completes and delivers his bid.

The bidder can seek clarification on the bids which he received earlier than 15 days prior to the deadline for submission of bids. The Employer's response will be forwarded through the email ID of the enquirer.

PRE-BID MEETING: DELETED

9. AMENDMENT OF BIDDING DOCUMENTS:

Before **the** deadline for submission of bids, the officer inviting the Bid may modify the bidding documents by issuing addenda.

Any **addendum** thus issued shall be part of the bidding documents and shall be notified in the website **www.tendersodisha.gov.in** / notice board and through paper publication.

To give **prospective** bidders reasonable time in which to take an addendum into account in preparing their bids, the Officer inviting the Bid if also happens to be the Engineer-in-Charge with the permission of the higher authority may, at his discretion, extend as necessary the dead line for submission of bids.

C. PREPARATION OF BIDS

10. LANGUAGE OF THE BID:

All documents relating to the Bid shall be in the English language. Bids submitted in any other language shall be summarily rejected.

11. DOCUMENTS COMPRISING THE BID:

Following documents will be deemed to be part of the bid even if not submitted with the bid.

- (i) Invitation for Bids (IFB)

EXECUTIVE OFFICER

- (ii) Instructions to bidders (ITB)
- (iii) Conditions of Contract
- (iv) Contract Data
- (v) Specifications

All the volumes/documents shall be provided in the portal by the Officer inviting the bid. The bidder shall carefully go through the document and prepare the required documents and **up load the clear scanned documents** in Portable Document Format to the portal in the designated locations of Bid. He will fill up the percentage rate in the BOQ down loaded for the work in designated Cell and up-load the same in designated locations of Bid. Submission of document shall be effected by using DSC of appropriate class.

A. Cost of “Bid document” & “Bid Security” shall comprise

- (i) Cost of Bid Document
- (ii) Bid Security in prescribed shape.

B. “Bid” shall comprise.

- (i) Qualification Information and supporting documents,
- (ii) Certificates, undertakings, affidavits,
- (iii) Priced Bill of Quantities

12. PROPOSAL BY THE BIDDER:

In the E-Procurement Portal, an intelligent Bill of Quantity in Microsoft Excel format shall be made available to the bidder.

For **Item rate** tenders, the bidder shall fill in rates in figures and should not leave any cell blank. The line item total in words and the total amount shall be calculated by the system and shall be visible to the bidder.

In case of **percentage rate** tender, the bidder will only fill in the designated cell and activate “less” or “excess” to indicate how much his price offer is excess or less than the estimated amount.

The **bidder** shall bid for the whole works as described in the Bill of Quantities.

Bidders **shall** submit offers that fully comply with the requirements of the bidding documents, Including the Conditions of Contract basic technical design as indicated in the drawing and specification. **Conditional offer or alternative offers will not be considered** in the process of bid evaluation.

All duties, **GST**, taxes and other levies including labour cess payable by the contractor under the contract, or for any other cause shall be included in the rates, prices submitted by the bidder. Any other tax on material in respect of this contract shall be payable by the Contractor and Government will not entertain any claim whatsoever in respect of the same.

In the case of any bid where unit rate of any item/items appear unrealistic, such bid will be considered as unbalanced and in case the bidder is unable to provide satisfactory explanation such a tender is liable to be disqualified and rejected.

Bidders while quoting their offers shall consider the following as regards price adjustment towards **Cement, Steel & Bitumen** and escalation of all components of work.

Consumption of Steel, Cement & Bitumen involved in the work mentioned in the Contract data will be considered for calculation of amount of reimbursement/recovery towards increase/ decrease in cost of Steel, Cement & Bitumen.

The contractor shall be deemed to have satisfied himself as to the correctness and sufficiency of the Tender and of the rates and prices stated in the Bill of Quantities, all of which shall, except in so far as it is otherwise provided in the Contract, cover all his obligations under the Contract (including those in respect of the supply of goods, materials, plant & services or of contingencies for which there is a **Provisional Sum**) and all matters and things necessary for the proper execution and completion of the work and the remedying of any defects therein.

The **contractor shall** conform in all respects, by giving all notices and paying all fees, with the provisions of:

EXECUTIVE OFFICER

- i) Any national or State Statute, Ordinance, or other Law, or any regulation, or bye-law of any local or other duly constituted authority in relation to the execution and completion of the works and remedying of any defects therein, and
- ii) The rules and regulations of all public bodies and companies whose property rights are affected or may be affected in any way by the works.

13. CURRENCIES OF BID AND PAYMENT:

The unit rates and the prices shall be quoted by the bidder entirely in Indian Rupees. All payments shall be made in Indian Rupees.

14. VALIDITY:

Bids shall remain valid for a period not less than **90 days** or the period mentioned in the Contract Data, after the deadline date for submission of bid as specified in the notice inviting the Bids. A Bid valid for a shorter period shall be rejected by the Engineer-in-charge as non responsive.

In exceptional circumstances, prior to expiry of the original time limit, the Officer inviting the Bid may request the bidders to extend the period of validity for a specified additional period. The request and the bidders' responses shall be made in writing or by cable or by e-mail.

15. BID SECURITY & TENDER PAPER COST:

The Bidder shall transfer the tender paper cost / Bid security amount (Online) as part of its bid through a designated banks available in procurement website or NEFT/RTGS process following the procedure mentioned in **Works Deptt. O.M no.6785/W dt.09.05.2017 read with W.D Memo No.17254 / dt.05.12.2017**. Again the payment should be through a single banking transaction for multiple payment like Tender Paper Cost / Bid security. The bidder shall deposit the amount towards tender paper cost / Bid security (Online) during uploading the tender documents. The bidders with pending or failure payment status shall not be able to submit their bid. Tender Inviting Authority (TIA), State Procurement Cell, NIC or the designated banks shall not be held responsible for such pendency or failure. The EMD or Bid Security payable along with the bid @ 1 % of the estimated contract value (ECV) or as mentioned in the bid document **which is to be transferred online as part of its bid, as mentioned under DTCN through a process mentioned in Works Deptt. O.M No.6785/W dt.09.05.2017 read with W.D Memo No.17254 / dt.05.12.2017**. The bid security shall be retained till such time the successful bidder furnishes Initial Security Deposit (ISD) along with bid security and Performance Security acceptable to the Officer Inviting the Bid in shape of designated financial instruments described in DTCN. Failure of the successful Bidder to comply with the requirements shall constitute sufficient grounds for cancellation of the award and forfeiture of the Bid Security. The EMD / Bid security (Online paid) of L1 and L2 bidder will be refunded to the respective accounts after award of contract.

(i) Procedure for payment of Tender Cost & Bid Security

- (a) The bidder have to logging to the Odisha e-procurement portal (<http://tenderodisha.gov.in>) using his/her digital signature certificate and then search and then select the required active tender from the "Search Active Tender" option. Now. submit button can be clicked against the selected tender so that it comes to the 'Active Tenders'
- (b) **Uploading of Prequalification/Technical/Financial bid:** The bidders have to upload the required Prequalification /Technical/Financial bid, as mentioned in the bidding document and in line with **Works Department office memorandum no.7885, dt.23.07.2013**
- (c) **Electronic payment of tender paper cost and EMD:** Then the bidders have to select and submit the **bank name as available in the payment options**
 - (i) A bidder shall make electronic payment using his/her internet banking enabled account with **designated Banks or their aggregator banks.**
 - (ii) A bidder having account in other banks can make payment using NEFT / RTGS facility of designated banks

Online NEFT / RTGS payment using internet banking of the bank in which the bidder holds his account, by adding the account number as mentioned in the challan as an interbank beneficiary.

- d) **Bid submission:** Only after receipt of intimation at the e-Procurement portal regarding successful transaction by bidder the system will activate the 'Freeze Bid Submission' button to conclude **the bid submission process.**
- e) **System generated acknowledgement receipt for successful bid submission:** System will generate an acknowledgement receipt for successful bid submission. The bidder should make a note of **'Bid ID' generated in the acknowledgement receipt for tracking their bid status.**

Deleted.

EXECUTIVE OFFICER

The tender accepting authority will verify the originals or all the scanned documents of the successful lowest bidder only within 5 days of opening of the tender. In the eventuality of failure on the part of the lowest successful bidder to produce the original documents, he will be debarred in future from participating in tender for 3 years and will be black listed by the competent authority. In such a situation, successful L-2 bidder will be required to produce his original documents for consideration of his tender at the negotiated rate equal to L1 bidder.

Amendment to Para 3.5.14 Note – I of OPWD code Vol.I by inclusion

If L1 bidder does not turn up for agreement after finalization of the tender, then he shall be debarred from participation in bidding for three years and action will be taken to blacklist the contractor. In that case, the L2 bidder, if fulfils, other required criteria would be called for drawing agreement for execution of work subject to the condition that L2 bidder negotiates at par with the rate quoted by the L1 bidder otherwise the tender will be cancelled. In case a contractor is black listed, it will be widely publicized and intimated to all departments of Government and also to Govt. of India agencies working in the State.

Contractor exempted from payment of EMD will be able to participate in the tender directly by uploading documentary evidences towards his eligibility for such exemption.

The **online** Bid Security of the successful bidder will be discharged when the bidder has signed the Agreement and furnished the required Performance Security and Additional Performance security if any

The Bid Security may be forfeited
If the bidder withdraws the bid after opening of the bid but within the period of validity.

If the Bidder seeks any revision of rates or backs out of the bid claiming for not having referred to any or all documents provided in the Bid by the Officer Inviting the Bids.

In the case of a successful bidder, if the bidder fails within the specified time to
Sign the Agreement; or

Furnish the required Performance Security including additional performance security if any

16. FORMAT AND SIGNING OF BID:

The bidder can download the tender of his choice and save it in his system and undertake the necessary preparatory work off-line and upload the completed tender at his convenience within the final date and time of submission. The bidder shall only submit single copy of the required documents and Price Bid in the portal. In the Financial bid, the bidder can not leave any figure blank. He has to only write the figures, the words will be self-generated. The Bidders are advised to up-load the completed Bid document well ahead of the last date & time of receipt to avoid any last moment problem of power failures etc.

The Bidder shall go through the Bid carefully and list the documents those are asked for submission. He shall prepare all documents including cost of Bid Document, Bid Security, Declaration form, price bid etc and store in the system.

The bidder shall log on to the portal with his DSC and move to the desired tender for up-loading the documents in appropriate place one by one simultaneously checking the documents. Once the Bidder makes sure that all the documents have been up-loaded in appropriate place, he clicks the submit button to submit the bid to the portal.

Tender cannot be pre-opened and cannot be submitted after due date and time. Therefore, only after satisfying that all the documents have been uploaded, the Bidder should activate submit button.

In the e-procurement process, each process is time stamped. The system can identify each individual who has entered into the portal for any bid and the time of entering into the portal.

The Bidder should ensure clarity of the document up-loaded by him to the portal, especially the scanned documents by taking out sample printing. Non-submission of legible documents may render the bid non-responsive. However, the Officer inviting the Bids if so desires, can ask for legible copies or original

EXECUTIVE OFFICER

copies for verification within a stipulated period provided such document in no way alters the Bidder's price bid. If the Bidder fails to submit the original documents with in the stipulated date, his bid security shall be forfeited.

16.3.4 SIGNING OF BIDS

The „online bidder" shall digitally sign on all statements, documents, certificates uploaded by him owing responsibility for their correctness/authenticity as per IT ACT 2000. If any of the information furnished by the bidder is found to be false/fabricated/bogus, his EMD/Bid Security shall stand forfeited & his registration in the portal shall be blocked and the bidder is liable to be blacklisted.

D. SUBMISSION OF BIDS

17. SECURITY OF BID SUBMISSION:

All bid data uploaded by the Bidder to the portal will be encrypted by the DSC of the opener(s). The system shall require all the mandatory forms and fields filled up by the contractor during the process of submission of the bid/tender.

The Bid shall be received in encrypted format by the system which can only be decrypted / opened by the authorized openers only on or after the due date and time.

18. DEADLINE FOR SUBMISSION OF THE BIDS:

The online bidding will remain active till the last date and time of the bid submission. Once the date and time (Server date and time) is over, the bidder will not be able to submit the bid. The date & time of bid submission shall remain unaltered even if the specified date for the submission of bids declared a holiday for the Officer inviting the Bid.

The officer inviting the bid may extend the deadline for submission of bids by issuing an amendment in accordance with Sub-Clause 9.3, in which case all rights and obligations of the officer inviting the bid & Engineer-in-Charge and the bidders previously subject to the original deadline will then be subject to the new deadline.

19. LATE BIDS:

The system shall reject submission of any bid through portal after closure of the receipt time. For all purpose the server time displayed in the e-procurement portal shall be the time to be followed by the bidder and concerned officers.

20. MODIFICATION AND WITHDRAWAL OF BIDS:

In the E-Procurement Portal, it is allowed to modify the bid any number of times before the final date and time of submission. The bidder shall have to log on to the system and resubmit the documents as asked for by the system including the price bid. In doing so, the bids already submitted by the bidder will be removed automatically from the system and the latest bid only will be admitted. But the bidder should avoid modification of bid at the last moment to avoid system failure or malfunction of internet or traffic jam or power failure. If the bidder fails to submit his modified bids with in the designated time of receipt, the bid already in the system shall be taken for evaluation.

In the E-Procurement Portal, with-drawl of bid is allowed. But in such case he has to write a letter with appropriate reasons for his withdrawal addressed to the Officer inviting the bid and up load the scanned document to portal in the respective bid before the closure of receipt of the bid. The system shall not allow any withdrawal after expiry of the closure time of the bid.

E. OPENING AND EVALUATION

21. OPENING OF THE BID:

Bid opening dates are specified during tender creation or can be extended vide corrigendum. These dates are available in IFB tender document as well as the home page of portal. Bid opening can be done by the

EXECUTIVE OFFICER

authorized users which are defined during the tender publication / approval stage. The bids are encrypted using their public keys and can be decrypted only on or after the Bid Opening due date. The bid openers' private key will be required to open the bids and all the openers have to log on to the portal during that time.

The bidders who participated in the on line bidding can witness opening of the bid from any system logging on to the portal with the DSC away from opening place. **Contractors are not required to be present during the bid opening at the opening location if they so desire.**

Each activity is date and time stamped with **user** details. For time stamping, server time is taken as the reference.

In the event of the specified date of bid opening being declared a holiday for the Officer inviting the Bid/Engineer-in-Charge, the bids will be opened at the appointed time on the next working day.

In case bids are invited for more than one package, the order for opening of the "Bid" shall be that in which they appear in the "Invitation for Bid".

The Bid openers; who have been pre-defined shall log on to the portal with their respective DSC. Unless all the Officers who have been declared as Opening officers, log on the portal with their DSC the Tender cannot be opened.

Immediately (usually within 3 or 4 days), the Evaluating Officers; predefined in the system for the bid, will finalize the list of responsive bidders. They will log on to the site with their DSC and record their comments on the evaluation page in the system. The Officer Inviting the Bid if also the accepting authority, shall log on to the system with his digital signature and check the evaluation. He can either accept or pass on to the evaluating officers for re-evaluation. Upon acceptance of evaluation by the Accepting authority in the system, the system shall automatically generate letter to all the responsive bidders and the system shall forward the letter to all the responsive bidder that their bid has been evaluated responsive with respect to the data/information furnished by him. The system shall also inform the non-responsive bidders in their e-mail ID that their bid has been found non-responsive. **Accordingly the Bank will remit the Earnest Money Deposit on submission / Cancellation of bids to respective bidders accounts through e-procurement system**

The evaluation of all the bids will be taken up only as per the information furnished by the Bidders. But evaluation of the bid does not exonerate the bidders from checking their original documents and if at a later date the bidder is found to have misled the evaluation through wrong information, action as per clause **No.115** shall be taken against the bidder/contractor.

Opening of bid and evaluation of lowest bidder is subject to satisfaction of other qualification information asked for in the bid pursuant to Clause-3.

The Bid will be opened on the notified date & time in the presence of bidders or their authorised representative who wish to be present.

The responsive bidders' names, the bid prices, the item wise rates the total amount of each item, any discounts and withdrawals, and such other details as the officer inviting the tender may consider appropriate, will be announced by him or his authorized representatives at the opening.

Special conditions and/or rebate/discount offer if any uploaded to the system shall be declared and recorded first.

The bid of the bidders shall be opened one by one by the designated officers. The system shall auto-generate the Comparative statement.

The Bidder can witness the principal activities and view the documents/summary reports for that particular work by logging on to the portal with his DSC from any where.

22. ROCESS TO BE CONFIDENTIAL:

Information relating to the examination, clarification, evaluation, and comparison of bids and recommendations for the award of a contract shall not be disclosed to bidders or any other persons not officially concerned with such process until the award to the successful bidder has been announced. Any effort by a bidder to influence the officer inviting the bid, processing of bids or award decisions may result in the rejection

EXECUTIVE OFFICER

of his bid.

23. CLARIFICATION OF BIDS:

To assist in the examination, evaluation, and comparison of bids, the officer inviting the bid may, at his discretion, ask any bidder for clarification of his rates including breakdowns of unit rates. The request for clarification and the response shall be in writing or by cable or by e-mail, but no change in the bid price or substance of the bid shall be sought, offered.

Subject to sub-clause 23.1, no bidder shall contact the officer inviting the bid on any matter relating to his bid from the time of the opening to the time the contract is awarded. If the bidder wishes to bring additional information to the notice of the officer inviting the bid, it should do so in writing.

24. EXAMINATION OF BIDS AND DETERMINATION OF RESPONSIVENESS:

During the scrutiny of "Bids", the officer inviting the bid will determine whether each bid:-

Whether the Bid security is confirmed by issuing institution/bank.

Has submitted legible documents for evaluation

Meets the eligibility criteria defined in *Clause 3* and;

Is substantially responsive to the requirements of the bidding documents.

During the detailed evaluation of the "Bid", the responsiveness of the bids will be further determined with respect to the remaining bid conditions, i.e., priced bill of quantities, technical specifications and drawings.

A substantially responsive "Bid" is one, which conforms to all the terms, conditions, and specifications of the bidding documents, without material deviation or reservation. A material deviation or reservation is one

Which affects in any substantial way the scope, quality, or performance of the works.

Which limits in any substantial way, inconsistent with the bidding documents, the right of the officer inviting the bid or the bidder's obligations under the contract or

Whose rectification would affect unfairly the competitive position of other bidders presenting substantially responsive bids.

If "percentage of Bid" is not substantially responsive, it will be rejected by the officer inviting the bid, and may not subsequently be made responsive by correction or withdrawal of the nonconforming deviation or reservation.

On opening of the bid the system shall arrange the bids in order of their value (L 1 first, followed by L2, L3 .) for subsequent evaluation. The evaluation status (Sheet) will be visible to all the participating bidders after opening on their respective logins. Each activity is recorded in the system with date and time stamping. After evaluation of bid, the EMD / Bid security of the disqualified and successful bidders except L1 & L2 will be refunded to the Accounts from where the money has been debited.

25. EVALUATION OF BIDS: DELETED

If the officer **inviting** the Bid in his opinion judges that the price quoted by the lowest qualified bidder is high or a special condition imposed by the bidder is to be withdrawn, the bidder shall be invited for negotiation by the officer inviting the Bid or by an officer authorised by him in writing. Negotiations of financial bid with only the lowest bidder shall be carried out, if necessary. Negotiation of bid will be carried out by manual way.

AWARD OF CONTRACT

26. AWARD CRITERIA:

The officer inviting the bid will award the contract to the bidder whose bid has been determined to be substantially responsive to the bidding documents and who has offered the lowest evaluated price.

On acceptance of the tender, the Contractor shall name in writing his accredited representative(s) who would be responsible for taking instructions from the Engineer-in-Charge.

Competent Authority on behalf of Governor of Odisha reserves to himself the right of accepting the whole or any part of the bid and the bidder shall be bound to perform the same at the rate quoted.

The successful bidder registered under other State Government / MES / Railways / CPWD in equivalent rank has to register under state PWD before signing of the agreement.

26.5 **Amendment to Para 3.5.18 Note – viii of OPWD Code Vol.-1**
Before acceptance of tender, the successful bidder will be required to submit a work programme and mile stone basing on the financial achievement so as to complete the work within the stipulated time and in case of failure on the part of the agency to achieve the mile stone liquidated damage will be imposed.

27. OPTIONS IF THE BIDDER BACKS OUT FROM BIDDING PROCESS:

In case the 1st lowest Bidder or even the next lowest Bidder withdraw in series one by one, thereby facilitating a particular Bidder for award, then they shall be penalized with adequate disincentives with forfeiture of EMD/Bid Security unless adequate justification for such back out is furnished. Appropriate action for blacklisting the bidder shall also be taken apart from disincentivising the bidder.

The bidding process shall be deemed to be complete till the date of issue of letter of acceptance. If the bidder fails to sign the agreement within the stipulated period mentioned under clause 29.2, his bid security shall stand forfeited.

28. RIGHT TO ACCEPT OR REJECT ANY OR ALL BIDS:

The competent authority on behalf of the Governor of Odisha does not bind him to accept the lowest or any other tender and reserves to him the authority to reject any or all the tenders received without assigning any reason.

All bids in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the bidder shall be summarily rejected.

29. NOTIFICATION OF AWARD AND SIGNING OF AGREEMENT:

In the E-Procurement Portal, the system shall generate the template of award letter and the Officer Inviting the Bid shall mention the amount of Performance Security and additional security **required to be furnished in the designated format as per DTCN** in the letter and intimate the bidders in his e-mail. The issue of the letter of acceptance shall be treated as closure of the Bid process and commencement of the contract. **The online EMD / Bid security paid by L1 & L2 will be refunded to the Account from where the money has been debited after the AOC process completed in the portal.**

The bidder shall within 15 days of issue of letter of acceptance, furnish the Performance security & additional Performance security (if any) in the prescribed form & the work programme & shall sign the agreement in prescribed format, failing which the Engineer-in-Charge shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the Bid Security absolutely. The agreement will incorporate

EXECUTIVE OFFICER

all agreements between the officer inviting the bid and the successful bidder.

Following documents shall form part of the agreement.

The notice inviting bid, all the documents including additional conditions, specifications and drawings, if any, forming the bid as issued at the time of invitation of bid and acceptance thereof together with any correspondence documents leading thereto & required amount of performance security including additional performance security as per sub clause 29.2 hereof.

29.3 The contractor after furnishing the required acceptable performance security and Additional Performance security, "Letter to proceed" or "Work Order" shall be issued by the Executive Officer with copy thereof to the procurement officer – publisher. The procurement officer - publisher shall upload the summary and declare the process as complete.

The letter to proceed with the work shall be issued by Engineer-in-charge only after signing of the agreement. The notification of award will constitute the formation of the contract subject only to the furnishing of performance security and additional performance security in accordance with the provisions of the agreement.

Deleted

Upon signing of the agreement by the successful bidder, the Engineer-in-Charge will promptly notify the other bidders that their bids have been unsuccessful.

Fails to furnish original documents before the designated officer within the stipulated date and time.

Backs out from the bid on any day after the last date of receipt of tender till expiry of the bid validity period.

Fails to execute the agreement within the stipulated date.

If any of the information furnished by the bidder is found to be false/ fabricated/ bogus. Accordingly the Officer Inviting Tender shall recommend to the Chief Manager (Tech) State Procurement Cell, Odisha for blocking of portal registration of bidder and simultaneously action shall be initiated by OFFICER INVITING TENDER for blacklisting as per Appendix XXXIV OF OPWD Code Volume-II.

Another ground for blacklisting of contractor as per Office Memorandum No.14402/W dt.06.10.2017
After careful consideration Government have been pleased to incorporate an additional ground "Non submission of Additional Performance Security (APS) within stipulated period in pursuance to Works Department office memorandum No.14299/W dt.03.10.2017" as Sub-Rule-"g" under Rule-A of Appendix-XXXIV of OPWD Code Vol-II.

- i) The price preference in favour of SC/St & Physically handicapped tenderers shall be allowed on the basis of the existing rules in force and as amended from time to time. The concerned applicant / bidders shall have to claim the privileges and prove their eligibility with documents as desired by the accepting authority. Willing bidders have to furnish affidavit for availing exemption of EMD/ISD, to the effect that they have not been awarded more than two number of works with exemption of EMD/ISD.

The latest amendments are enforced as per Works Department Resolution No.16262 dt.30.10.2018 for SC / ST contractors registered as per OPWD code.

Amendment to Appendix – IX. Clause – 36 of OPWD Code Vol. – II by inclusion

If the rate quoted by the bidder is less than 15% of the tendered amount then such a bid shall be rejected and the tender shall be finalized basing on merits of rest bids. But if more than one bid is quoted at 14.99% (Decimals up to two numbers will be taken for all practical purposes) less than the estimated cost the tender accepting authority will finalize the tender through a transparent lottery system where all bidders / their authorized representatives, the concerned Executive Officer will remain present.

In case of percentage Rate tenders, only percentage quoted shall be considered. Percentage quoted by the Contractor shall be accurately filled in figures and words, so that there is no discrepancy. If any discrepancy is found in the percentage quoted in words and figures, then the percentage quoted by the contractor in words shall be taken as correct. If any discrepancy is found in the percentage quoted in percentage excess/less and total amount quoted by the contractor then percentage will be taken as correct. The percentage quoted in the tender without mentioning excess or less and not supported with the corresponding amount will be treated as excess. The Contractor will write percentage excess or less up to two decimal points only. If he writes the percentage excess or less up to two or more decimal points, the first two decimal points shall only be considered without rounding off. Where the Contractor has

EXECUTIVE OFFICER

omitted to quote the rates either in figures and words, the Officer opening the tender should record the omission. **Bills for percentage rates** tender shall prepared at the estimated rate for individual item only and percentage excess or less shall be added or subtracted from the gross amount of the bill.

1. The tenderer shall carefully study the tentative drawings and specifications applicable to the contract and all the documents, which will form a part of the agreement to be entered in to, by the accepted tenderer and detailed specifications for Odisha, and other relevant specifications and drawings, which are available. Complaint at a future date that the tenderers have not seen plans and specifications cannot be entertained.
2. The drawings furnished with the tender are tentative and subject to revision or modification as tendered during the execution as per actual necessity and detail test conducted. But the tendered rates quoted by the tenderer will hold good in case of such modification of drawings during the time of execution and shall in no way invalidate the contract and no extra monetary compensation will be entertained. The work shall however be executed as per final approved drawing to be issued by the Engineer-in-Charge as and when required.
3. By admission of a tender for the work, a tenderer will be deemed to have satisfied himself by actual inspection of the site and locality of the work, about the quality and availability of the required quantity of material including the wheat/ rice referred to above, medical aid, labour and food stuff etc., and that rates quoted by him in the tender will be adequate to complete the work according to the specifications attached there to and that he had taken in to account all conditions and difficulties that may be encountered during its progress and to have quoted rates including labour and materials with taxes, other duties, lead, lifts, loading and unloading, freight for all materials and all other charges necessary for the completion of the work, to the entire satisfaction of the Engineer-in Charge of the work and his authorized subordinates. After acceptance of the contract rate Government will not pay any extra charges for any reason in case the contractor claims later on to have misjudged as regard availability of materials, labour and other factors.
4. **Deleted.**
5. The tender containing extraneous conditions not covered by the tender notice are liable for rejection and quotations should be strictly in accordance with the items mentioned in the Tender Call Notices. Any change in the wording will not be accepted.
6. The department reserves the right of authority to reject any or all tenders received without assigning any reason whatsoever.
7. The earnest money will be retained in the case of successful tenderers and will be dealt with as per terms and condition of O.P.W.D. Code. The earnest money will be refunded to the unsuccessful tenderers on application after intimation is sent to rejection of their tenders. The retention of E.M.D. with the Department will carry no interest.
8. The Engineer-in-charge will notify the bidder / tenderer whose bid has been accepted of the award prior to expiration of the validity period by cable, telex or facsimile confirmed by registered letter. This letter (hereinafter and in the conditions of Contract called the "Letter of Acceptance") will state the sum that the Engineer-in-charge will pay the contractor in consideration of the execution, completion and maintenance of the Works by the contractor as prescribed by the contract (Hereinafter and in the contract called the "Contract Price"). The Notification of award will constitute the formation of the contract, subject only to the furnishing of a performance security (Initial Security Deposit) in form of NSC / Post Office Savings Bank Account / Post Office Time Deposit Account / Kissan Vikash Patra / Bank Guarantee in favour of the **Executive Officer, TALCHER Municipality** from any Nationalised / Schedule Bank in India counter guaranteed by its local branch at Bhubaneswar towards E.M.D / Initial Security Deposit / any other security deposit from the contractor or supplier and additional performance security in form of Term Deposit Receipt / Bank **Guarantee as per clause 65** of DTCN duly pledged in favour of the **Executive Officer, TALCHER Municipality, TALCHER** and in no other form.. The agreement will incorporate all agreements between the officer inviting the bid / Engineer-in Charge and the successful bidder within **15** days following the notification of award along with the Letter of Acceptance. The successful bidder will sign the agreement and deliver it to the Engineer-in Charge. Following documents shall form part of the agreement.
 - a) The notice-inviting bid, all the documents including additional conditions, specifications and drawings, if any, forming the bid as issued at the time of invitation of bid and acceptance thereof together with any correspondence leading thereto & required amount of performance security including additional performance security.

- b) Rent royalties, cess and other charges of materials, including prevailing G.S.T from time to time. Ferry tolls, conveyance charges and other cost on account of land buildings including temporary building required by the tenderer for collection of materials, storage, housing of staff or other purpose of the work are to be borne by the contractor at his own cost. No rent will be payable to Govt. for temporary occupation of land owned by govt. at the site of the work for bonafide use of the land for work and all such construction of temporary nature by the contractor shall be done after obtaining written permission from the Engineer-in-Charge of Civil portion of the work and all such construction shall have to be demolished and debris removed and ground made good and cleared after completion of the work at no extra cost.
9. **Additional performance security** will be implemented according to the works department amendment of Codal and contractual provision vide letter No.173, dt.03.01.2026.
- (a) Where the bid price is below 0% but not below 10% of the project cost put to bid, no APS is required.
- (b) Where the bid price is below 10% but not below 20% of the project cost put to bid, the APS percentage shall be incremented by 0.1% for every % of bid price below 10% of the project cost put to bid starting at 11% with the additional bid being 0.1% and the APS percentage shall be applied on the bid price.
- (c) Where the bid price is 20% or more below the project cost put to bid, the APS percentage shall be incremented by 0.2% for every % of bid price below 20% of the project cost put to bid in addition to 1% of the bid price and this APS guarantee % shall be applied on the bid price.

10. ELIGIBILITY CRITERIA:

To be eligible for qualification, applicants shall furnish the followings. Non-furnishing of the following particulars shall be treated as ineligible.

- a. Clear Scanned copy of required **Affidavit for Exemption EMD**
- b. Clear *Scanned copies of Affidavit for Exemption of EMD, valid Registration certificate, GSTIN and PAN card which are mandatory to be uploaded by the bidder. The successful lowest bidder will produce the original certificates preferably within 5 (five) days of the tender for verification purpose otherwise his/her bid shall be declared as non- responsive and thus liable for rejection.*

APPROVED BY

Executive Officer,
TALCHER MUNICIPALITY

EXECUTIVE OFFICER

SCHEDULE-A

CERTIFICATE OF NO RELATIONSHIP

I/We hereby certify that I/We* am/are* **related / not related**(*) to any officer of TALCHER Municipality of the rank of Junior Engineer & above and any officer of the rank of Assistant Secretary and above of the Works Department, Govt. of Odisha I/We* am/are* aware that, if the facts subsequently proved to be false, my/our* contract will be rescinded with forfeiture of E.M.D and security deposit and I/We* shall be liable to make good the loss or damage resulting from such cancellation.

I / We also note that, non-submission of this certificate will render my / our tender liable for rejection.

(*) - Strike out which is not applicable

Signature of the Tenderer

EXECUTIVE OFFICER

SCHEDULE "E"

**INFORMATION REGARDING CURRENT LITIGATION, DEBARRING EXPELLING OF TENDERED OR
ABANDONMENT OF WORK BY THE TENDERER**

- | | | | |
|----|----|--|----------|
| 1. | a) | Is the tenderer currently involved in any litigation relating to the works. | Yes / No |
| | b) | If yes: give details: | |
| 2. | a) | Has the tenderer or any of its constituent partners been debarred / expelled by any agency in India during the last 5 years. | Yes / No |
| 3. | a) | Has the tenderer or any of its constituent partners failed to perform on any contract work in India during the last 5 years. | Yes / No |
| | b) | If yes, give details: | |

Note:

If any information in this schedule is found to be incorrect or concealed, qualification application will be summarily be rejected.

Signature of the Tenderer

EXECUTIVE OFFICER

SCHEDULE -F

AFFIDAVIT

(To be given separately for each partner of a joint venture)

I Sri _____ aged _____ years, S/O
_____, Vill- _____, PO: _____,
Dist. _____ do hereby solemnly affirm and state as follows.

1. The undersigned, do hereby certify that all the statements made in the required attachments are true and correct for the work “ _____ ”.
2. The undersigned also hereby certifies that neither our firm M/s _____ nor any of its constituent partners have abandoned any road/ bridge/Irrigation /Buildings or other project work in India nor any contract awarded to us for such works have been rescinded during the last five years prior to the date of this bid.
3. The undersigned hereby authorised and request (s) any bank, person, firm or Corporation to furnish pertinent information as deemed necessary and as requested by the Department to verify this statement or regarding my (our) competency and general reputation.
4. The undersigned understands and agrees that further qualifying information may be requested and agree to furnish any such information at the request of the Department.

N.B:- If a joint venture to be given separately for each partner.

(Signed by an Authorised Officer of the firm)

Title of Officer
Name of Firm
Date:

EXECUTIVE OFFICER

Contact Details of Bidder

Name of the Agency	
Corresponding Address	
Postal PIN Code	
Phone No	
Cell-phone no.	
e-mail ID	

Signature of the Tenderer.

EXECUTIVE OFFICER