

BID IDENTIFICATION NO.: UDLN- 05/2025-26



ଉଦଳା ବିଜ୍ଞାପିତ ଅଞ୍ଚଳ ପରିଷଦ, ଉଦଳା

GOVERNMENT OF ODISHA
HOUSING AND URBAN DEVELOPMENT DEPARTMENT

**TECHNICAL BID DOCUMENTS / DETAILED TENDER CALL NOTICE
FOR THE WORK**

As per Tender Call Notice No. UDLN-05/2025-26 Col. No. 2
Approximate Estimated Cost Put To Tender: **As per Notice Col. No. 3**

-Sd-
Executive Officer
Udala NAC, Udala

ଉଦଳା ବିଜ୍ଞାପିତ ଅଞ୍ଚଳ ପରିଷଦ, ଉଦଳା

E-Procurement Notice

No: 893 /NAC Dt. 11.06.2026

BID Identification No. **UDLN-05/2025-26**

Bid Documents consisting of Work, Estimated Cost, Cost of Tender Paper, EMD, time of completion, Class of contractors and the set of terms and conditions of contract and other necessary documents can be seen in Govt. website i.e. <https://tendersodisha.gov.in/nicgep/app>

1. Name of the Work : Construction of Vending Zone at Udala Bus Stand in Ward No-10
 2. No. of works : 01 no.
 3. Estimated Cost : As per Work List
 4. Period of Completion : As per DTCN
 5. Date and Time of Bidding : 11.00 AM of 12-06-2026
 6. Last date and time for receipt : 22-06-2026 up to 5.00 P.M
 7. Bids received online shall be opened on : 23-06-2026 from 10.00 A.M onwards
 8. Name and address of the Officer Inviting Bid : Executive Officer, Udala NAC
- Further details can be seen from the e-procurement portal i.e. <https://tendersodisha.gov.in/nicgep/app>.

-Sd-

Executive Officer
Udala NAC, Udala

Memo No. 894 /NAC Date 11.06.2026

Copy forwarded to the Dy. Director (Advertisement)-cum-Secretary to Govt. ,I & PR Department, Odisha, Bhubaneswar with a request to get it published in two leading Oriya Daily News Paper & One English Daily News Paper at an early date for wide circulation of the Tender call notice. Complimentary copy of the News Papers containing the Tender Call Notice may be sent to this office for reference and record. The bill will be submitted to the Executive Officer, Udala NAC for payment.

-Sd-

Executive Officer
Udala NAC, Udala

Memo No. 895 /NAC Date 11.06.2026

Copy submitted to the Collector & District Magistrate, Mayurbhanj / PD, DUDA of Mayurbhanj for favour of kind information.

-Sd-

Executive Officer
Udala NAC, Udala

Memo No. 896 /NAC Date 11.06.2026

Copy submitted to the Sub-Collector(K), Udala / Block Development Officer, Udala / Project Administrator, ITDA, Kaptipada, Udala/Assistant Executive Engineer, R&B/RD/MI, Udala/AE,PHEO Udala for information & with a request to display this notice in their respective office notice board for wide circulation.

-Sd-

Executive Officer
Udala NAC, Udala

WORK LIST

S N	Name of the Work	Estimated Cost (Without GST)	Cost of Tender Paper [in Rs.]	EMD	Time of Completion [in days]	Class of Contractor
1	Construction of Vending Zone at Udala Bus Stand in Ward No-10	33,71,663/-	6,000	33,717	60	C or Equivalent

INSTRUCTION TO BIDDER

Detail of documents to be furnished.

1. Scanned copies of the following documents to be up-loaded in PDF format in the Website i.e. <https://tendersodisha.gov.in/nicgep/app>.
 - a. Paper Cost and EMD in online mode
 - b. Valid Registration Certificate
 - c. Valid GST certificate
 - d. PAN Card
 - e. Affidavit
 - f. Information regarding current litigation. Debarring expelling of Tendered or Abandonment of work by Tetenderer
 - g. Affidavit regarding no relation certificate
 - h. Scan copy of duly filled Information Sheet [This sheet is mandatory. Non submission of the sheet may cause rejection of the bid].

INSTRUCTION TO BIDDERS FOR ONLINE BIDDING

1. The bidder shall transfer online the cost of bid paper (non-refundable) and the Earnest Money deposit / Bid Security of the amount specified for the work in the work list.
2. Only those bidders who successfully remit their Cost of Tender Paper and Earnest Money Deposit on submission of bids would be eligible to participate in the tender/ bid process. The bidders with pending or failure payment status shall not be able to submit their bid. Tender inviting authority, State Procurement Cell, NIC, the designated Banks shall not be held responsible for such pendency or failure.
3. The Original documents are to be produced before the undersigned as and when required. Engineering contractor who is desirous to avail the facility of exemption of EMD is required to submit the affidavit in original to the effect that he/she has not yet availed the facility for more than two works during the current financial year. Name of the two works and authority to which the tender is being submitted must be mentioned in affidavit failing which; the tender will be liable for rejection.

DETAILED TENDER CALL NOTICE

INVITATION OF TENDERS

1. Tenders for the works- Sale and receipt through online and the bid will be opened by the Executive Officer, Udala NAC or his authorized subordinate in the office of the Executive Officer, Udala NAC on dated 23-06-2026.
2. DTCN is not to be uploaded by the bidder. Only those tenderers who are willing to accept all the terms and conditions of this detailed tender call notice need submit the tenders. Joint Venture/Consortium agreements/M.O.,Us are not allowed to participate in the Bid.
3. DTCN is not to be uploaded by the bidder. The bidder has to only agree/disagree on the conditions in the DTCN. The bidders who disagree on the conditions of DTCN cannot participate in the bid.
4. Uploaded documents of valid successful bidders will be verified with the original before signing the agreement. The valid successful bidder has to provide the originals to the concerned authority on receipt of such letter, which will be sent through registered post/Speed Post.
5. Tenderers have to pay earnest money as required as indicated (the amount specified in the tender notice), at the time of submitting the tender.
6. In the case of Govt. Undertaking, Co-operative Societies, Diploma or Degree holders in Engineering, SC and ST contractors, physical handicapped contractors who are registered with the Dept, the rules framed by Govt. from time to time about earnest money deposit, initial security deposit will apply. Provided the contractors belonging to the relevant category should be mentioned in R.C book by the issuing authority.
7. Request for transfer/adjustment of earnest money deposit from other works will not be entertained.
8. Security Deposit @3%, GST_TDS @ 2%, IT_TDS as applicable & Labour Cess @ 1% will be deducted from the bill.
9. Royalty will be deducted as per the Govt. provision in analysis of rate.
10. Each tenderer is to be expected to inspect the site of the proposed work to know the exact working condition before date of opening. The Successful Bidders are required to deposit the Additional Performance Security (APS) as given below when the bid amount is less than the estimated cost put to tender.

Sl. No	Range of difference between the estimated cost put to tender and Bid amount	Additional Performance Security to be deposited by the successful bidder
I	Below 10%	No Additional Performance Security
II	From 10% and above and below 20%	0.1% price below
III	From 20% and above	0.2% percentage of bid price below

*All Calculation of APS should be as per Works Department Office Memorandum No.173/W dt.03.01.2026

In such an event, the bidders who have quoted less bid price/rates than the estimated cost put to tender shall have to deposit Additional Performance Security (as per above table) in shape of Bank Guarantee/ TDR duly pledged in favour of the Executive Officer, Udala NAC at the time of execution of agreement.

11. The written agreement in P.W.D. form No. P-1 (Schedule XLV No. 61) to be entered into between the successful tenderer here-in-after called the contractor and the Udala NAC shall be the foundation of the rights of both the parties and the contract shall be deemed to be incomplete until the agreement has been first signed by the contractor and then by the proper officer authorized to enter into the contract on behalf of the State Govt.
12. The Earnest Money Deposit of the unsuccessful tenderers who are not awarded with the work will be refunded on application after the tender is finalized.
13. Combined BID security for more than one work is not acceptable.
14. Tender may not at the direction of the competent authority be considered unless accompanied by attested Xerox copies or attested Xerox copies or attested true copies of the IT CC or GST clearance and the original certificates are to be produced before the tender opening authority as and when required for verification.
15. All the rates and prices in the tender shall cover all taxes viz Central or State Sales Tax, GST, Octroi, any other local taxes, ferry, tollages charges and royalties and any other charges.
16. The contractor shall produce necessary receipts in support of payment of royalty and taxes for the materials supplied by them for the work failing which royalty taxes as applicable will be deducted from their bills.
17. The work is to be completed in all respects within the period mentioned as above from the date of written order to commence the work.
18. After opening the tenders the 2nd lowest bidder will be counted as 1st lowest bidder if a 1st lowest bidder withdraws himself from the tender. The EMD received along with the tender shall be forfeited and credited to the Municipal Fund and action will be taken as per Provision laid.

19. Preference to SC/ST contractor will be given as per decision of the council in force at the time of finalization of tender by the tender committee.
20. If L-1 bidder does not turn up for agreement after finalization of the tender, then the EMD deposited by bidder at the time of submission of bid shall be forfeited. In that case, the L-2 bidder, if fulfills, other required criteria would be called for drawing agreement for execution of work subject to the condition that L-2 bidder negotiates at par with the rate quoted by the L-1 bidder otherwise the tender will be cancelled.
21. The affidavit regarding submission of details of bid documents/availing exemption of EMD/ISD, availing SC/ST benefit etc. Should be submitted in original along with tender documents for each work at the time of verification of documents. The affidavit should mention Contractor Name, Regd. No., DTCN No./ BID Identification No, Work Name/ SL No. in which participating. It should be addressed to Executive Officer, Udala NAC.
22. Single benefit will be provided to the handicapped contractors with SC/ST license except the contractors belonging to Engineering back ground.
23. Specific provision shall be made in the contract for imposition of penalty upto 5 percent (as per O.P.W.D. Code) of the value of work in the event of failure to complete it within the stipulated time.
24. Contractor has to submit CDMS registration failing which tender will summarily rejected as per E.I.C. (Civil) Letter No. 30613 (12) dt.22.07.2019.
25. The department reserves the right of authority to reject any or all tenders received without assigning any reason whatsoever.
26. The earnest money will be retained in the case of successful tenderers and will be dealt with as per terms and condition of O.P.W.D. Code. The earnest money will be refunded to the unsuccessful tenderers on application after intimation is sent to rejection of their tenders. The retention of E.M.D. with the Department will carry no interest.
27. The Executive Officer will notify the bidder / tenderer whose bid has been accepted of the award prior to expiration of the validity period by cable, telex or facsimile confirmed by registered letter. This letter (hereinafter and in the conditions of Contract called the "Letter of Acceptance") will state the sum that the Executive Officer will pay the contractor in consideration of the execution, completion and maintenance of the Works by the contractor as prescribed by the contract (Hereinafter and in the contract called the "Contract Price"). The Notification of award will constitute the formation of the contract, subject only to the furnishing of a performance security in shape of Bank Guarantee/ TDR duly pledged in **favour of the Executive Officer, Udala NAC vide Works Deptt. Memorandum No. 14459/W dt.20.09.2018** and in no other form, which including the amount already deposited as bid security (earnest money) shall be 2% of the value of the tendered amount (excluding 1% deposited towards hiring of equipments / machineries

from outside the state if any) and sign the agreement in the P.W.D. form No. **P-1 (Schedule XLV No. 61) for the fulfillment of the contract in the office of the Executive Officer, Udala NAC and payable at Udala** or as directed. Security for the due fulfillment of a contract should invariably be taken. The security may be taken in shape of NSC/ Post office Saving Bank Account/ Post office Time deposit Account/ Kissan Vikas Patra/ Bank Guarantee in favour of **Executive Officer, Udala NAC vide Works Deptt. Memorandum No. 14468/W dt.20.09.2018** .

The agreement will incorporate all agreements between the officer inviting the bid/Engineer-in Charge and the successful bidder within 15 days following the notification of award along with the Letter of Acceptance. The successful bidder will sign the agreement and deliver it to the Engineer-in Charge. Following documents shall form part of the agreement.

a) The notice-inviting bid, all the documents including additional conditions, specifications and drawings, if any, forming the bid as issued at the time of invitation of bid and acceptance thereof together with any correspondence leading thereto & required amount of performance security including additional performance security.

b) Standard P.W.D. Form P-1 with latest amendments. Failure to enter in to the required agreement and to make the security deposit as above shall entail forfeiture of the Bid Security (earnest money) .No contract (tender) shall be finally accepted until the required amount of initial security money is deposited. The security will be refunded after 12 (Twelve) months of completion of the work and payment of the final bill and will not carry any interest. As concurred by Law Department & Finance Department In their U.O.R. No 848, dtd.21.05.97 J.O.R.No.202 W.F.D. dtd.06.03.98 respectively the E.M.D. will be forfeited in case, where tenderers back out from the offer before acceptance of tender by the competent authority.

28. The authority reserves the right to reject any or all tenders without assigning any reason thereof.

-Sd-

Executive Officer
Udala NAC, Udala

BIDDER INFORMATION SHEET

1. Name of the agency/Firm/Company:.....
2. Mobile No. / Contact No.:.....
3. Present Address:.....
4. Email ID:.....

Signature of the Tenderer

APPENDIX- A

NO RELATIONSHIP CERTIFICATE

I/We hereby certify that I/we am/are related /not related to any officer of the Udala NAC in the rank of Asst. Engineer or above I/we am/are aware that if facts to be proved false my/our contract will be rescinded with forfeiture of EMD and ISD and I/We shall be liable to make good loss or damage resulting from such cancellation.

Signature of the Tenderer

APPENDIX- E

**INFORMATION REGARDING CURRENT LITIGATION, DEBARRING EXPELLING
OF TENDERED OR ABANDONMENT OF WORK BY METENDERER**

1. Is the tenderer currently involving in any litigation relating to the works.
If yes: give details: Yes / No

2. Has the tenderer or any of its constituent partners been debarred/ expelled by any agency in India during the last 5 –years. Yes / No

3. (a) Has the tenderer or any of its constituent partner's failed to perform on any contract work in India If yes, Yes / No

(b) Give details:

Note: If any information in this Appendix is found to be incorrect or concealed, qualification application will be summarily be rejected.

Signature of the Tenderer

AFFIDAVIT

Sri aged aboutyears, Son / daughter / wife of Sriat present residing at P.O.....Dist.....PINdo hereby solemnly affirm as follows.

1. That I/We posses valid license for execution of work contract issued byand valid up to.....

2. I am submitting tenders before Executive Officer, Udala NAC

For execution of..... In responseto

Tender Call Notice No.....Dated.....That I am the authorized signatory on behalf of contractor for the tender for the work mentioned above.

3. I am swearing this affidavit that all tender documents and accompanying papers those being submitted by me before Executive office, Udala NAC including cost of Bid document and EMD are all authentic and bona fide documents in the eyes of law of land.

Signature of the Tenderer

AFFIDAVIT

(Applicable for the Bidders not registered under EPF)

I, Sri/Smt/Ms....., hereby declare as the Contractor/as the authorized signatory on behalf of the Contractor,”.....”(strike out whichever is not applicable)do hereby solemnly affirm and state as follows.

1. That as on date, I/we am/are not registered with RPF (Regional Provident Fund Commission), and solemnly affirm that, I/we shall follow the “Employees Provident Fund and Misc. Provision Act, 1952 & rules / schemes”, made there under, in case this work is awarded to me/us.
2. **That I/we am/are hereby declare as the Contractor/as the authorized signatory on behalf of the Contractor not employing 20 or above 20 employees in my/our establishment in Employee Provident Fund and Miscellaneous Provisions Act 1952.**
3. That I/we shall submit, after execution of work and before payment of any bill, the detail list of labours, such as,
 - (i) Name :
 - (ii) Father’s Name :
 - (iii) Place of Permanent Residence:
 - (iv) Statement of wages paid to them till the completion of the work
4. That, Udala NAC authority will be at liberty to deduct 26% of the labour component amount of the contract & shall retain it as an additional security with Udala NAC.
5. That, in case I/we submit the EPF registration certificate, then the said additional security shall be released to me/us by Udala NAC without any interest subject to fulfillment of other compliances / conditions.
6. That, this affidavit is required to be produced before the authority of Notified Area Council Udala for tender purpose. That the facts stated above are true to the best of my/our knowledge.

(*) - Strike out which is not applicable

(Deponent)
(Signature of the Tenderer/ Authorized Signatory in case
of Partnership Firm
/Company with Seal of the Firm/Company)

<p>1.</p>	<p>When bidder makes payment through NEFT/RTGS</p>	<ul style="list-style-type: none"> • It is suggested that all the bidders making payment via RTGS/NEFT are required to make the payment at least one day in advance to the last day of Bid Submission as certain amount of time is required for settlement, after the payment is made, and to avoid any technical issues in the last minute. • It is the bidder's responsibility to ensure that RTGS/NEFT payments are made with the exact details as mentioned in the challan. The bidder will not be able to get a successful response, if the following fields are not entered or wrongly entered: <ol style="list-style-type: none"> 1) Beneficiary Name: 2) Account no: 3) IFSC Code: 4) Amount: 5) Bank: 6) Branch: • The bidder may note that the Account number field in the challan will be alpha numeric with the first four characters in alphabets and balance being numeric. For example, GVDP123104. The bidder has to take due care to ensure that the alphabetic and numeric part of the account number is filled exactly as given in the challan. <p>Bidder has to make only single payment against a challan as per the amount mentioned in the challan. In case of pending response for the transactions even after 3 hours of making the payment during normal working hours, the bidder may check with the bank's help desk on status of the transaction.</p>	<ul style="list-style-type: none"> □ Bidder should not enter erroneous details while filling the NEFT/RTGS form at their bank. There are chances that the amount will get transferred to a wrong account and the bidder will not get a success response for the transaction even if the amount has been debited from his account. The bidder should therefore take extreme care while filling the details before making the payment. □ Bidder is not supposed to use challan generated in one tender for payment against another tender since details in the challan are unique to the tender and bidder combination. □ Bidder must not make multiple or split payments against a particular challan. Any split payment or lower amount paid against the EMD amount displayed in the challan will be refunded back to the bidder. □ Bidder would not be entitled to claim that he/she is deprived of participating in the tender because his funds are blocked with the division on account of incorrect payment made by the bidder. □ The bidders are advised not to wait till the last minute or last day of bid submission to initiate the EMD payment.
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		<ul style="list-style-type: none"> • In case of any query on status of the transaction, the bidder will have to quote the Account number as given in the challan along with the Unique Reference Number (URN) as generated by the bidder's bank after initiating the RTGS/NEFT transaction to the Helpdesk. The bidder may also note the exact time at which the bidder had initiated the transaction and quote the same to the Bank Help desk official. • The bidders are advised to make the payment of exact amount as given in the challan. In case the bidder makes a payment lower than the amount mentioned in the challan, the bidder will not receive a success response for the payment made. If the bidder makes a payment higher than the amount mentioned in the challan, the bidder will get a success response if all the other parameters are correct. But, the bidder will have to wait till tender opening to get refund of the excess amount paid. • The bidder will have to generate a new challan whenever the bidder is attempting to make payment for a new tender. 	<ul style="list-style-type: none"> • The bidder may end up not being able to submit the bid in case of some technical issue or delay in settlement, etc, if the payment is made on the final day fixed by the Department for tender submission
2.	<p>When bidder makes payment through Payment gateway/ Internet banking</p>	<ul style="list-style-type: none"> • In case status of the transaction is pending after the bidder has executed the transaction and his/her account has been debited through internet banking, the amount will get refunded back to the bidder within approximately 3 working days. 	<ul style="list-style-type: none"> • The bidder is advised to wait a while after completing the transaction in case of a delay in success response. The bidder should not click on refresh button after doing the transaction in case of delay in response.

		<ul style="list-style-type: none"> If the bidder has not received success status after completing the transaction due to any technical issues at the bank end, the bidder may wait a while and re-attempt another transaction through Internet banking or RTGS- NEFT. It may be noted that as soon as the bidder attempts a new transaction, the existing transaction will become invalid. 	
3.	If the bidder wants to change of mode of transaction from Internet banking to NEFT/RTGS or vice versa.	<ul style="list-style-type: none"> The bidder may change the mode of payment from Internet banking to RTGS/NEFT or vice versa, if the bidder is not able to get a success response for the transaction done. As the bidder has the liberty to change the mode of payment at any time before freezing the bid, all the payments made against the tender will be valid. Once the E-Procurement system gets a SUCCESS response against any one of the payments made, the bidder can freeze his/her bid and thereafter rest of the payments made against the same tender will be refunded into the bidders account in due course. 	<ul style="list-style-type: none"> The bidder should not change payment mode without waiting for sufficient time after making an NEFT transaction since the settlement happens as per various settlement cycles during the day. In case the bidder has made the payment late during the day, it is advisable for the bidder to wait till next day morning when the NEFT settlement happens to check the status of the transaction and accordingly take the next step.
4.	For EMD Refunds	<ul style="list-style-type: none"> The refund of EMDs will be paid to the bidders to the account from which the EMD transaction got initiated by the bidder. Accordingly, for internet banking transactions, the EMD will be refunded back to the internet banking account from which the bidder initiated the transaction. If the bidder has made EMD payment through RTGS/NEFT mode, the refund will go back to the account from which the RTGS/NEFT transaction got initiated. 	<ul style="list-style-type: none"> The bidder need not claim or do anything to get the EMD amount refunded back. The amount will get refunded back into the bidder's account on an automatic mode as soon as the Department opens the tender and instructs the bank to initiate there fund.

		<ul style="list-style-type: none"> • The EMD refunds to the bidders, who made the payment through Internet banking will reach the bidder's account in approximately 3 working days and will depend upon how fast the bidder's bank credits the amount back to the bidder's account as per the banks process. • In the case of EMD refund for payments made through RTGS/NEFT mode, the amount will get refunded back on the same day on which the EMD refund gets initiated by ICICI Bank. • In case of any delay in EMD refunds getting credited to the bidder's account, the bidder may contact ICICI Bank's helpdesk and give necessary details as required for by the bank. 	
5	Cash Payments	Not Applicable	<ul style="list-style-type: none"> • Cash Payments through Branches are never allowed as handling refunds is not possible
6.	Helpdesk	<ul style="list-style-type: none"> • For any queries or issues on EMD payments made through internet banking or Payment gateway, • For any queries or issues on EMD payments made through RTGS/NEFT mode, • For any queries on EMD refunds, Help Desk Nos: 7205000695 e-mail ids :alina.pati@icicibank.com ni.panda@icicibank.com mar.mishra@icicibank.com 	

Please note: Bidder may please note that the average time taken for settlement of NEFT transaction is 2-3 hours during normal working hours. Bidders are advised to make the payment at least one day in advance to the last day to take care of any exigencies.