ODISHA HYDRO POWER CORPORATION LTD.,

O/o Sr. GENERAL MANAGER, HIRAKUD HYDRO ELECTRIC PROJECT,
ADMINISTRATIVE OFFICE BUILDING, NEAR BURLA POWER HOUSE,
BURLA – 768017, DISTRICT: SAMBALPUR (ODISHA), INDIA
PHONE: 0663-2910721(O), 2950765(R), E-Mail: srgmhps_burla@yahoo.co.in
CIN : U40101OR1995SGC003963

e-TENDER CALL NOTICE NO. HHEP-86/2026

BID DOCUMENT FOR:-

"RENOVATION OF ERECTORS' HOSTEL OF HHEP, BURLA"

TECHNICAL BID

1.	**Approximate Tendered Cost**	**: Rs. 70,14,484/-** **(exclusive of GST, EPF & ESI)**
2.	Last date of availability of bids online	: 17.11.2026 upto 03.00PM
3.	Last date of Receipt of bid online	: 17.11.2026 upto 03.00PM
4.	Date & Time of opening	: 17.11.2026 at 04.00PM
5.	Cost of tender paper	: **Rs. 11800/-** **(Rupees eleven thousand eight hundred) only** **(Rs. 10000/- + GST @ 18%)**

26/10/26

UNIT HEAD,

26/10/26

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SL. NO. SUBJECT

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1. *Tender Notice*
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3. *Instruction to Tenderer*
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ODISHA HYDRO POWER CORPORATION LTD.,

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No. HHEP/Tech-W-202/12/ **Date :**

e-TENDER CALL NOTICE NO. HHEP-86/2026

The Unit Head, Hirakud Hydro Electric Project, Burla, Dist-Sambalpur invites percentage rate (**composite**) bids in double cover system (Cover-I Technical Bid and Cover-II Price bid) for the following work through e-procurement as detailed in the table below. The bids should be submitted 'online' in https://tendersodisha.gov.in by eligible class contractors registered with the state government and contractors of equivalent grade/class registered with central government / MES / railways having registration for execution of civil & electrical works can participate in the works on production of definite proof from the appropriate authority. The bidders should have necessary portal enrolment with his own Digital Signature Certificate. The bidder may submit bid for the work as per the following table.

Name of work	Approx. tender value of work (in Rs.) excluding GST, EPF & ESI	Cost of tender paper (Non-Refundable)	EMD in Rs	Availability of bids online	Last date and time of receipt of bid online	Date & time of opening of tender	Class of contractor	Completion period
Renovation of Erectors' Hostel of HHEP, Burla	70,14,484/-	Rs. 11800/- (Rs. 10000 /- + GST 18%)	70150/-	30.10.2026 (11:00AM) to 17.11.2026 upto 03.00PM	17.11.2026 upto 03.00PM	17.11.2026 at 04.00PM	B	120 days

1. Bid documents consisting of Instructions, General Terms and Conditions, General Technical Specifications, The Bill of Quantities and other necessary documents can be seen in the website https://tendersodisha.gov.in.

2. Only those bidders who successfully remit their cost of Tender paper including GST and Earnest Money Deposit ONLINE would be eligible to participate in the tender. The bidders with pending or failure payment status shall not be able to submit their bid. Tender inviting authority and or the designated Banks shall not be held responsible for such pendency or failure.

3. **Banking arrangement :**

   a) Designated Banks payment gateways are being integrated with e-Procurement portal of Government of Odisha (https://tendersodisha.gov.in)

   b) The Designated Banks participating in Electronic receipt, accounting and reporting of Cost of Tender Paper including GST and Earnest Money Deposit on submission of bids will nominate a Focal Point Branch called e FPB who is authorized to collect and Focal Point Branch notwithstanding the fact that the bidder might have debited his account in any of the bank's branches while making payment.

4. **Procedures of bid submission using electronic payment of tender paper cost including GST.**

   a) **Log on to e-Procurement Portal** : The bidders have to log on to the Odisha e-Procurement portal (https://tendersodisha.gov.in) using his/her digital signature certificate and then search and then select the required active tender from the "Search Active Tender" option. Now. Submit button can be clicked against the selected tender so that it comes to the "My Tenders" section.

   b) **Uploading of Pre-qualification / Technical / Financial bid :** The bidders have to upload the required Pre-qualification / Technical / Financial bid, as mentioned in the bidding document and in line with Works Department office memorandum No. 7885 dtd. 23.07.2013.

c) **Electronic payment of Rs. 11800/- as tender paper cost including GST and Rs. 70150/- as EMD:** Then the bidders have to select and submit the bank name as available in the payment options :

i) A bidder shall make electronic payment using his/her internet banking enabled account with designated Banks or their aggregator banks.

ii) A bidder having account in other Banks can make payment using NEFT/RTGS facility of designated Banks

Online NEFT / RTGS payment using internet banking of the bank in which the bidder holds his account by adding the account number as mentioned in the challan as an interbank beneficiary.

d) **Bid submission :** Only after receipt of Intimation at the e-Procurement portal regarding successful transaction by bidder, the system will activate the 'Freeze Bid Submission button to conclude the bid submission process.

e) **System generated acknowledgement receipt for successful bid submission :** System will generate an acknowledgement receipt for successful bid submission. The bidder should make a note of 'Bid ID' generated in the acknowledgement receipt for tracking their bid status.

5. **Settlement of Cost of Tender Paper including GST**

a) **Cost of Tender Paper including GST** : Cost of Tender Paper Including GST, the e-Procurement portal shall generate a MIS for the State Procurement Cell (SPC). The MIS will contain an abstract of the cost of tender paper and GST collected with reference to Bid Identification Number. The State Procurement Cell shall generate Bank-wise list of challans separately for GST and instruct the designated Banks to remit the money to the State Government account under different Heads as per Office memorandum No. 17254 dtd. 05.12.2017.

b) Bank will refund (in case the Tender Inviting Authority (TIA) issues such instructions) the tender fee including GST to the bidder, in case the tender is cancelled before opening of Bid as per direction received from TIA through e-procurement system.

c) Back-end Transaction Matrix of Electronic receipt of Cost of Tender Paper including GST on submission of bids is enclosed in the Annexure as per Office memorandum No. 17254 dtd. 05.12.2017.

6. **Settlement of Earnest Money Deposit on submission of bids:** The Bank will remit the Earnest Money Deposit on submission / cancellation of bids to respective bidders accounts as per direction received from TIA through e-procurement system

7. **Forfeiture of EMD** : Forfeiture of Earnest Money Deposit on submission of bid of defaulting bidder is occasioned for various reasons

a) In case the Earnest Money Deposit on submission of bid is forfeited, the e-Procurement portal will direct the Bank to transfer the EMD value from the Pooling Account of SPC to the registered account of the tender inviting authority

b) The Tender inviting authorities of the Government Departments will deposit the forfeited Earnest Money Deposit on submission of bid, in the State Government Treasury under the appropriate head as per Office memorandum No. 17254 dtd. 05.12.2017

c) By clicking submit button, system will initiate the forfeiture of EMD. System will not allow the evaluator to edit the initiation after clicking the submit button. Forfeiture option can be carried out in phased manner like one bidder at a time

8. The bid documents will be available in the https://tendersodisha.gov.in from **11.00AM of 30.10.2026 to 17.11.2026 upto 03.00PM.**

9. The Bidder must possess compatible Digital Signature Certificate (DSC) of Class-III.

10. The bidders may seek clarification if necessary before **05.00PM on dtd 12.11.2026** through Email.

11. Bids shall be submitted online in double cover system. Bids shall be received only "**ONLINE**" on or before **03.00PM of dtd 17.11.2026**

12. Bids received "**ONLINE**" shall be opened at **04.00PM on dtd 17.11.2026** in the office of Unit Head, HHEP, Burla. If the office happens to be closed on the date of opening of Bids as specified, all the bids will be opened on the next working day at same time.

13. **Additional Performance Security**: The successful bidder who has quoted less bid price than the estimated cost, shall have to furnish Additional performance security as per Govt. of Odisha works department office memorandum No. 173 dtd. 03.01.2026 in shape of DD / BC from any Nationalized / Scheduled bank in favour of **"OHPC Ltd., HHEP, Burla",** payable at **Burla** within 07 (seven) days of issue of Letter of Acceptance (LoA), otherwise the bid shall be cancelled and action for blacklisting will be initiated against the bidder. In this regard, the decision of the Unit Head, HHEP, Burla shall be final and binding.

14. **Electrical work will carry out under the supervision of MV Electrical Licence holder issued by ELBO ,Govt of Odisha. The workmen engaged for the electrical works by the MV license holder should have valid license.**

15. Exemption holder like SC / ST contractors should submit copy of caste certificates and an application for rate preference for availing the facilities.

16. Engineer Contractors should submit an attested copy of Engineering / Diploma Certificate and an undertaking in shape of an affidavit that the numbers of exemption availed during the FY 2026-27 alongwith detail name & address of organization / department.

17. In case the offer of an outside contractor (not registered with Govt. of Odisha) is found to be lowest, it is mandatory for him / her / them to get himself / herself / themselves registered in appropriate class under Odisha State Government before award of contract, failing which EMD shall be forfeited

18. The bidder can submit only one set of tender paper. Submission of more than one set of tender paper by a bidder for a particular work will be liable for rejection of all such tender paper of the concerned bidder

19. Other details can be seen in the bidding documents

20. Modification of specification and extension of closing date and opening of tender if required will be made by corrigendum and the same will only be available in the websites **www.ohpc.co.in / https://tendersodisha.gov.in**

21. The authority reserves the right to cancel any or all bids without assigning any reason thereof

26/10/26

Unit Head

26/10

PROCEDURE TO PARTICIPATE IN ONLINE BIDDING ('e'-PROCUREMENT)

PARTICIPATING IN THE BID IN THE E-PROCUREMENT PORTAL:

The Contractor / Bidder intending to participate in the bid is required to register in the portal using his/her active personal/official e-mail ID as his/her Login ID and attach his/her valid Digital Signature Certificate (DSC) to his/her unique Login ID. He/She has to submit the relevant information as asked for about the firm/contractor. The portal registration of the bidder / firm is to be authenticated by the State Procurement Cell after verification of original valid certificates/documents such as (i) IT PAN and (ii) Registration Certificate (RC) of the concerned bidder. The time period of validity in the portal is at par with validity of Registration Certificate (RC). Any change of information by the bidder is to be re-authenticated by the State Procurement Cell. After successful authentication bidder can participate in the online bidding process.

i) To log on to the portal the Contractor/Bidder is required to type his/her *username* and *password*. The system *will again ask to* select the DSC and confirm it with the password of DSC. For each login, a user's DSC will be validated against its date of validity and also against the Certificate Revocation List (CRL) of respective CA stored in system database. The system checks the unique ID, password and DSC combination and authenticates the login process for use of portal.

ii) The tender documents uploaded by the Tender Inviting Officer in the website https://tendersodisha.gov.in will appear in "Latest Active Tender" Section of the homepage. Only a small notification will be published in the newspaper specifying the work details along with mention of the specific website for details. The publication of the tender will be for specific period of time till the last date of submission of bids as mentioned in the notice after which the same will be removed from the list of Latest Active tenders. The bidder can download the bid document and save it in his system and undertake the necessary preparatory work off-line and upload the completed tender at his convenience before the closing date and time of submission.

iii) The bidder shall carefully go through the bid document and prepare the required documents and financial instrument as specified in the Instruction to Bidder and upload the scanned copies of document in portable document format (pdf) to the portal.

iv) The bidder should check the system generated confirmation statement on the status of the submission.

v) The Bidder should upload sufficiently ahead of the bid closure time to avoid traffic rush and failure in the network.

vi) The tender inviting officer is not responsible for any failure, malfunction or breakdown of the electronic system used during the e-Procurement process.

vii) For all purpose, the server time displayed in the e-Procurement portal shall be the time to be followed by all the users.

viii) The bidder shall digitally sign on all statements, documents, certificates uploaded online by him, owning responsibility for their correctness / authenticity as per IT ACT 2000.

ix) All bid uploaded by the bidder to the portal will be encrypted.

Unit Head

e-TENDER CALL NOTICE NO. HHEP-86/2026
INSTRUCTIONS TO TENDERERS

1. **Special attention:**

   i) All bidders are to note that tenders containing any deviation from the terms and conditions and the technical requirements of this specification will be considered as non responsive and rejected.

   ii) Award is to be made to the tenderer whose technically responsive bid is determined to be the lowest evaluated tender and meets the appropriate standards of technical capability and financial stability.

   iii) It shall be clearly understood that the tenderer has satisfied himself as to the nature of job and local conditions, including those having bearing upon engagement of labour with supply of T&P materials as per the details specified in the scope of work, which can in any way affect the cost under this contract. Any default or failure by the tenderer to acquaint him with all the available information concerning the local conditions will not relieve from his responsibilities for execution of the contract.

   iv) In case of any legal dispute arises out of performance, adverse performances with any organization, cases sub-judies to court or any other legal authority throughout India recorded against the tenderer virtually effecting this tender, their offer shall not be considered for evaluation. The tenderer has to furnish an undertaking to this effect.

   v) The contractor / Bidder intending to participate in the bid are required to register in the portal (**www.tendersodisha.gov.in**) with some information about the firm/ contractor. This is a onetime activity for registering in portal. Once the portal registration is accepted by the system administrator, system generates a password. During registration, the contractor has to attach a digital signature certificate (DSC) to his /her unique user ID, The DSC used must be of appropriate class allowing both signing and encryption and must be issued from a registered certifying authority.

   vi) To log on to the portal, the contractor / Bidder is required to type his/her username and password, The system will again ask to select you are the DSC holder and confirm it with the password for DSC. For each login, a user's DSC will be validated against its date of validity and also against the Certificate Revocation List (CRL) of respective CA stores in system database. The system checks the unique ID, password and DSC combination and authenticates the login process for user portal.

   vii) Only a small notification will be published in the newspaper specifying the work details alongwith the specific website for details. The publication of the tender will be for specific period of time till the last date of submission of bids as mentioned in the invitation of bid after which the same will be removed from the list of Active Tenders. The bidder can view the tender terms and conditions in the website.

   viii) Contractor has to upload documentary evidence towards exemption of EMD.

   ix) The site for the work shall be made available as mentioned under contract data.

   x) In the case of any failure, malfunction, or breakdown of the electronic system used during the e-procurement process, the tender inviting officer shall not accept any responsibility for failures or breakdown other than in those systems strictly within their own control.

2. **Scope of Work** : The scope of work covers for construction of DG set shed, roop top shed above the dining area, construction of store room, windows, doors replacement of dining area, reception etc., fixing of a new sliding door at reception. False ceiling in dining area, reception, portico & Suite No. 1. Complete renovation of Suites-7,8 & 9 alongwith door, window & sanitaryware replacement. Tile flooring on dining area, kitchen, dining verandah, Suite No. 7,8 & 9. Granite flooring on of staircase and front verandah, fixing of SS railing of staircase & SS grill jali of front verandah. Painting of dining area, kitchen store, front verandah, reception area, Suite No. 1, 7, 8 & 9 alongwith exterior area and boundary wall. Fixing of new chimney at kitchen room. Partition and wall paneling of dining hall will be done for face uplifting. The quantity of work shall be increased / decreased/ deleted as per requirement

3. **Correspondence** : All correspondences shall be in English with Unit Head, HHEP, Burla, OHPC Ltd, Dist-Sambalpur, PIN-768017,Email: srgmhps_burla@yahoo.co.in

4. **Language and Measures of the Bid** : All literature, specifications, schedules, notices or any other correspondences in this connection with the tender shall be in English preferably printed or typed. The Metric system of measurement shall be used exclusively in the bid.

5. **Availability of Bid Documents:** The Bid document shall be available "Online" from official website of Government i.e. https://tendersodisha.gov.in from **11.00AM on dtd. 30.10.2026 to 03.00PM on dtd. 17.11.2026.**

6. **Preparation and Submission of Bid**

i) The bids shall be submitted in double cover system, Cover-I shall contain e-receipt of successful payment of EMD, Cost of Bid document and other documents as mentioned in below clause no V. Cover-II shall contain the price bid i.e BoQ. All bid documents, annexure, price bid etc. of this specification are to be completed without any alterations or modifications. Bidder shall put his signature in all the schedules, annexure, continuation sheet and other pages on which he makes entry. All the required documents as mentioned shall be scanned and uploaded by the bidder.

ii) The bid may be disqualified if complete information / particulars as called for in this tender are not furnished. The tenderer is required to quote his offer as per BoQ of the work otherwise it will not be considered for evaluation.

iii) Any bid containing vague indefinite conditional expression such as 'Subject to immediate acceptance etc will not be considered for evaluation.

iv) While bids are under consideration, bidders and their representatives or other interested parties are requested to refrain from canvassing / influencing with any person related to the bids under study. OHPC, if necessary, may request for any clarification in writing to the bidder / contractor.

v) **For Double Cover**:

Sl. No	Cover type	Documents description	Type
1	Fee/Prequal / Technical	Tender cost, EMD, Contractor license, MV Licence, EPF, ESI, GST, An affidavit towards authentication of the documents submitted along with the tender and any other documents as per DTCN	.pdf
2	Finance	BoQ	.xls

a) The scan copies of following documents shall be uploaded in the **technical bid (Cover-I) failing which the bids shall be out-rightly rejected.**

i) Copy of valid contractor license
ii) Copy of Valid MV Electrical Licence issued by ELBO ,Govt of Odisha for supervision of electrical works
iii) Copy of EPF Registration certificate
iv) Copy of ESI Registration certificate
v) Copy of GST Registration certificate
vi) An affidavit towards authentication of the documents submitted along with the tender and not blacklisted / debarred / disqualified (as per Annexure-7)
vii) Affidavit for numbers of exemption availed alongwith detail name & address of organization / department, applicable for only Engineer Contractors

b) **Further, the following documents shall be uploaded in the technical bid (Cover-I), failing which the bid shall be liable for rejection.**

i) Proof of experience
ii) No deviation statement.
iii) No Relation Certificate.
iv) Copy of PAN of Income Tax
v) Undertaking of "No Adverse Performance"

Cover-II (Price Bid): Bidders are to submit "**ONLINE**" the original BoQ (in .xls format) in Cover-II uploaded by Officer Inviting Tender after entering the relevant fields without any alternations/ deletion/modification. Multiple BoQ submission by the bidder shall lead to cancellation of bid. The bidder shall write his name and value in the

space provided in the specified location in the protected bill of quantities published by the Officer Inviting Tender

vi) The total tendered value is approximately of **Rs. 70,14,484/- (Rupees seventy lakhs fourteen thousand four hundred eighty four) only exclusive of EPF, ESI and GST.**

vii) All bid data uploaded by the bidder to the portal will be encrypted by the DSC of the contractor and DSC(s) of the openers(s). The system shall require all the mandatory forms and fields filled up by the contractor during the process of submission of the bid/tender.

viii) The online bidding will remain active till the last date and time of the bid submission. Once the date and time (server date and time) is over, the bidder will not be able to submit the bid. The date and time of bid submission shall remain unaltered even if the specified date for the submission of bids declared a holiday for the Officer Inviting the Bid.

ix) The Officer inviting the bid may extend the deadline for submission of bids by issuing an amendment, in which case all rights and obligations of the Officer Inviting the bid and Engineer-in-Charge and the bidders previously subject to the original deadline will then be subject to the new deadline.

x) In submission of bids through the e-Procurement portal, the system shall reject submission of any bid through portal after closure of the receipt time. For all purpose the server time displayed in the e-procurement portal shall be the time to be followed by the bidder and concerned officers.

xi) In the 'e'-Procurement portal, it is allowed to modify the bid number of times after necessary modification, before the final date and time of submission. The bidder shall have to log on to the system and resubmit the documents as asked for by the system including the price bid. In doing so, the bids already submitted by the bidder will be removed automatically from the system and the latest bid only will be admitted. But the bidder should avoid modification of bid at the last moment to avoid system failure or malfunction of internet or traffic jam. If the bidder fails to submit his modified bids within the designated time of receipt, the bid already in the system shall be taken for evaluation.

xii) In the 'e'- procurement portal, withdrawal of bid is allowed. But in such a case he has to write a letter addressed to the officer inviting the bid and upload the scanned document to portal in the respective bid before the closure of receipt of bid. The system shall not allow any withdrawal after expiry of the closure time of the bid.

xiii) The bidder should clearly mention the e-mail ID and telephone number for all future correspondences.

7. **Rules and Regulations**. The bidder shall familiarize themselves with the rules and regulations of OHPC Ltd, applicable to execute the contract at HHEP, Burla.

8. **Experience**-The bidder has to furnish the details of experience on civil alongwith electrical works for construction / renovation / repair of buildings at least two executed by him during last 3 years from the date of opening of tender as per the Annexure-3 and user certificate from the concerned authority. The bidder having experience in similar nature of work may be preferred.

9. **Bid Validity Period**: The bid must be valid for a period of 120 days from the date of opening of tender. However, the bid validity may be required to be extended by the tenderer for any such period as requested for by the customer in writing.

10. **Opening of Bids**: Bid opening can be done by the authorized users which are defined during the tender publication/ approval stage. The bids are encrypted using their public keys and can be decrypted only on or after the Bid opening due date. The bid openers private key will be required to open the bids and all the openers have to log on to the portal during that time.

i) The bidders who participated in the online bidding can witness opening of the bid from any system logging on to the portal with the DSC away from the opening place.

ii) Each activity date and time stamped with user details. For time stamping, server time is taken as the reference.

iii) If the day on which the bid due for opening, happens to be or declared as holiday for the office, the bid shall be opened on the next working day at the same time and venue.

iv) During bid opening, the covers containing e-receipt of EMD & Cost of bid documents and other documents specified in the Invitation for Bid received within the scheduled date and time of opening of bids shall be opened. Cover–II containing BoQ of only qualified bidders shall be opened on the same date or on a later date under intimation to the qualified bidder.

11. **Evaluation and Comparison of Bids:**

i) To assist in the examination, evaluation and comparison of the bids, OHPC, if necessary may ask the bidders individually for clarification of their bids including breakup of unit rates. The request for clarification and response shall be in writing, but no change in the price shall be sought except to confirm the correction of arithmetic errors pointed out by the customer during the evaluation of bids.

ii) All bids will be evaluated and compared on the basis of compliance with the technical requirements of tender specification and other terms and conditions set forth therein.

12. **Successful Bidder :**The lowest evaluated successful bid will ordinarily be selected for award of contract to the bidder who meets the conditions of tender specification or through transparent **lottery system,** if the lowest price received by this office is more than one bidder.

13. **Departure/Deviation from the conditions of the tender document**: If the tenderer wishes to depart/deviate from any condition of this tender documents, he shall submit along with his bid a complete and item wise list of such departures/deviation in a separate schedule giving justification for such departures / deviation and reference to the section in the tender document, which may / may not be acceptable to the customer. Even if there is no deviation in these respects, the bidder should clearly mention in the schedule "NO DEVIATION" with his signature in Annexure-2.

14. **Award of Contract**

i) The customer will award the contract to the bidder whose bid is determined to be substantially responsive to the bidding documents and who has offered the lowest evaluated bid price for the complete work, provided further that the bidder has the capability and resources to carry out the contract effectively to the optimum satisfaction of the customer.

ii) The customer reserves the right to accept or reject any bid or part thereof and to alter the bidding process and reject all bids at any time prior to award of contract without assigning any reason thereof.

iii) At the time the customer issues letter of intent /work order, the customer will send the bidder the Form of Agreement provided in this document (Annexure-I) with all necessary conditions between the parties.

iv) The successful bidder has to accept the terms and conditions of the work order and attend the O/O the Engineer-in-Charge within specified time for signing of the Contract Agreement.

v) In case the successful bidder fails to execute the agreement within the specified time will be presumed that the bidder is not interested to execute the work and the customer may proceed for making alternative arrangement including forfeiture of EMD, Additional performance security amount (if any) etc.

15. **Clarification:** The tenderers are requested to go through the details of the tender specification and fully acquaint themselves to all the conditions and matters before quoting for the tender. If a tenderer find any discrepancies or omissions from the specification or other documents, or be in doubts as to their meaning he should at once intimate the authority and obtain clarification in writing. This however, does not entitle the tenderer to ask for time beyond the due date fixed for clarification of tenders.

20/10/22

Unit Head

20/10

e-TENDER CALL NOTICE NO. HHEP-86/2026

GENERAL TERMS AND CONDITIONS

1. **Scope of Work :** The scope of work covers for construction of DG set shed, roop top shed above the dining area, construction of store room, windows, doors replacement of dining area, reception etc., fixing of a new sliding door at reception. False ceiling in dining area, reception, portico & Suite No. 1. Complete renovation of Suites-7,8 & 9 alongwith door, window & sanitaryware replacement. Tile flooring on dining area, kitchen, dining verandah, Suite No. 7,8 & 9. Granite flooring on of staircase and front verandah, fixing of SS railing of staircase & SS grill jali of front verandah. Painting of dining area, kitchen store, front verandah, reception area, Suite No. 1, 7, 8 & 9 alongwith exterior area and boundary wall. Fixing of new chimney at kitchen room. Partition and wall paneling of dining hall will be done for face uplifting. The quantity of work shall be increased / decreased/ deleted as per requirement. The quantity of work shall be increased / decreased/ deleted as per requirement

2. **Authority**: The Unit Head, HHEP, Burla shall be the final authority of the said services under scope. The authority reserves the right to award the work in whole or part thereof.

3. **Security Deposit-cum-Performance Bank Guarantee (10% of the contract value)**: The successful tenderer has to deposit the security amount (i.e. 10% of the contract value) in the following manner

   i) Demand Draft / Bankers' Cheque from any nationalized / scheduled bank in favour of **"Odisha Hydro Power Corporation Ltd., HHEP, Burla",** payable at '**Burla**'

   OR

   ii) Bank guarantee from any Nationalized / scheduled Bank in standard proforma of OHPC alongwith bank confirmation letter.

   The total security amount (i.e. 10% of the contract value) will be released only after 01(One) Year from the date of completion of work and certification by the Engineer-in-charge. The Bank Guarantee shall be valid for a period of 18 (eighteen) months from the date of execution of the contract. The Bank Guarantee shall be extended suitably in case the work order is extended beyond the normal work order period. No interest shall be paid on the security deposit.

4. **Additional Performance Security**: The successful bidder who has quoted less bid price than the estimated cost, shall have to furnish Additional performance security as per Govt. of Odisha works department office memorandum No. 173 dtd. 03.01.2026 in shape of DD / BC from any Nationalized / Scheduled bank in favour of **"OHPC Ltd., HHEP, Burla",** payable at **Burla** within 07 (seven) days of issue of Letter of Acceptance (LoA), otherwise the bid shall be cancelled and action for blacklisting will be initiated against the bidder. In this regard, the decision of the Unit Head, HHEP, Burla shall be final and binding.

   i) The Additional performance security of the successful tenderer / tenderers will be forfeited, if he / they fail to execute the agreement / order.

   ii) The Additional performance security will be retained. This amount will not bear any interest and will be released only after completion of the work and certification thereof.

5. **EMD**:

i) The tenders must accompany **Earnest money Rs. 70150/- (Rupees seventy thousand one hundred fifty) only** online as per Office memorandum No. 17254 dtd. 05.12.2017.

ii) The Earnest Money will be retained in case of successful tenderer, which will be returned after signing of agreement and furnishing of security deposit as per office memorandum No 17254 dtd 05.12.2017. The Earnest Money will be refunded to the unsuccessful bidders after finalization of tender as per office memorandum No. 17254 dtd. 05.12.2017

iii) The Earnest Money deposit is liable to be forfeited if the tenderer backs out from the offer before acceptance of the tender by the competent authority as per office memorandum No. 17254 dtd. 05.12.2017

iv) The EMD of the successful tenderer / tenderers will be forfeited, if he / they fail to execute the order as per office memorandum No. 17254 dtd. 05.12.2017

v) Exemption of Earnest money deposit to the Engineer contractor will be allowed as per Govt. rule as applicable from time to time, subject to submission of required documents

6. **Period of Contract** : The period of contract for both civil & electrical works shall be completed within 120 days from the date of execution of Agreement. Tenderer, whose tender is accepted, must submit a programme of work indicating the timing for all the activities in the works within 15 (Fifteen) days of issue of work order to the Engineer-in-charge for approval. The period of completion is fixed and cannot be altered except in case of exceptional circumstances.

7. **Guarantee Period**: The works both civil & electrical executed by the contractor shall be guaranteed for satisfactory performance against workmanship for a period of 01 (one) year from the date of completion of work and certification by the Engineer-in-Charge. Any defect noticed during this period should be rectified by the contractor on free of cost to OHPC provided such defects are due to poor quality of workmanship upon written notice from OHPC

8. **Terms of Payments:** 100 % payment will be made within 45 days of completion of the total work subject to submission of bill in triplicate and verification thereof by the Engineer-in-charge. The contractor has to submit the copy of EPF & ESI duly countersigned by Engineer-in-Charge towards proof of EPF & ESI deposit for labours engaged, failing which the payment will not be released. The employer share EPF maximum upto Rs. 275006/- & ESI maximum upto Rs. 68752/- will be reimbursed as per actual on production of documentary evidence. All the payment shall be made by cheque / DD. In case of payment through DD the bank commission will be borne by the firm / contractor. Necessary TDS for Income Tax shall be deducted at source from the bills as applicable.

9. **Paying officer** : Finance Wing Head, HHEP, Burla

10. **Engineer-in-Charge** : Divisional Head, Utility Division, HHEP, Burla.

11. **Termination**: If the work executed by the successful contractor is not satisfactorily, the OHPC reserves the right to cancel the order and sole discretion to execute the work on his own accord.

12. **Liquidated damage** : If the work will not be completed / finished as per the progress programme within the stipulated completion period, compensation for an amount equal to ½% of the entire ordered amount per week of delay or part thereof subjected to maximum 05% of contract value shall be imposed. If the period of delay from the stipulated date of completion and the compensation amount exceeds 05% of the work order values, the OHPC reserves the right to cancel the contract and sole discretion to execute the work on his own accord

13. Tenderer is required to go through each clause of P.W.D. Form F-2 carefully in addition to the clauses mentioned herein before tendering.

14. **Price**:

a) **The total tendered value approximately of Rs. 70,14,484/- (Rupees seventy lakhs fourteen thousand four hundred eighty four) only exclusive of EPF,ESI and GST. The quoted price shall include all expenditure towards labour charges, cost of T&P, Conveyance etc., but exclusive of GST, EPF & ESI. Employer contribution EPF maximum upto Rs. 275006/- & ESI maximum upto Rs. 68752/-, which will be reimbursed as per actual on production of documentary evidence. GST will be paid extra as per actual at the time of invoicing.**

b) The tenderer must quote the price in the prescribed price bid format only. No other mode of price bid will be entertained and the offer will not be considered.

c) No claim shall be entertained against the department on account of any increase in price of materials during the course of execution of works or after tendering for this work

15. The tender containing extraneous conditions not covered by the tender notice, shall be liable for rejection and quotations should be strictly in accordance with the items mentioned in the tender call notice. Any change in the wording will not be accepted.

Each Tenderer shall submit only one tender for one work. In case multiple tender for one work is received the bidder shall be disqualified from the tender process

16. A schedule of quantity accompanies the tender notice. It shall be definitely; understood that the OHPC do not accept any responsibility for the correctness or omission, deductions or additions as set forth in the conditions of contract. Such omissions, deductions, additions or alternation shall in no way invalidate the contract and no claim for any extra monetary compensation will be entertained on this account except grant of extension of time where considered necessary with or without liquidated damage.

17. Every tenderer is expected and will be deemed to have satisfied himself by actual inspection of the site and locality of the work about the quality and availability of the required quantity of materials in-quarries, rates of materials and labour, medical aid, labour and food stuff, royalty, octroi, cess and other taxes and that the rates quoted by him in the tender will be adequate to complete the work according to the specifications attached thereto and that he had taken in to account all conditions and difficulties that may be encountered during its progress and to have quoted Labour rates and materials with taxes, octroi and other duties, lead lifts, loading and unloading, freight for materials and all other charges necessary for the completion of the work to the entire satisfaction of the Engineer-in-Charge of the work and his authorized sub-ordinates. After acceptance of the contract rates, OHPC will not pay any extra charges for any

reason, in case the contractor finds later on to have misjudged the conditions as regards the availability of materials, labour and other factors.

18. Tenderers are required to abide by the minimum wages clause, as introduced by Govt. of Odisha and revised from time to time.

19. The contractor should be liable to fully indemnify and keep indemnified to the Odisha Hydro Power Corporation Limited against any losses, damages of OHPC properties & employees and claims arising there of including any payment workmen compensation under Workmen Compensation Act. VII of 1923 during the course of execution of the work.

20. Under Section 12 of Contract Labour (Regulation and Abolition) Act 1970, the contractor who undertake execution of work through labour should produce valid license from Licensing Authority of Labour Department before execution of work.

21. The tenderer shall have to abide by the prevailing safety codes / rules and practices and revisions thereto from time to time.

22. After the work is finished, all surplus materials should be removed from the site of work. Preliminary works such as vats, mixing platforms etc should be dismantled and all materials removed from the site and premises shall be left neat and this should be inclusive in the rate.

23. Item of work not covered by the tender notice will be paid at the current schedule of rates of Govt. of Odisha and those not covered by the schedule of rates will be paid on actual analysis approved by the Unit Head, HHEP, Burla. It should be understood clearly that no claim whatsoever will be entertained regards to execute items of work or extra quantity of any items beside estimated amount. A written order must be obtained from the responsible Officer of the department and rates settled before the extra of works or extra quantity of any items of work is taken up.

24. No part of the contract shall be sublet without written permission of the concerned Engineer-in-Charge nor any transfer is made by the power of attorney authorizing others to receive payment on the contractor's behalf.

25. If any bidder/bidders desires to appoint Power of attorney holder for signing of agreement he/she/they must upload the authenticate documents regarding power of attorney, with the bid otherwise bid will be considered invalid

26. Tenderer represented through Power of Attorney holder should ensure that the Power of attorney is duly registered containing the photographs of both the license holder and the person to whom the Power of attorney is given otherwise the tender will be rejected.

27. If further necessary information is required, the Engineer-in-Charge will furnish such, but it must be clearly understood that tenders must be received in order and according to instruction.

28. Concrete should be machine mixed unless otherwise ordered in writing by the Engineer-in-Charge. The contractor should arrange his own concrete mixer, vibrators pumps etc for the purpose, at his own cost

29. The contractor shall supply sample of all materials proposed to be used for the work for acceptance as may be required by the concerned Engineer-in-Charge before procurement

30. The contractor shall at his own cost arrange necessary tools and plants required for the efficient execution of work and the rate quoted should be inclusive of the running charges of such tools and plant and cost of consumables

31. After completion of the work the contractor shall arrange at his own cost all requisite equipments for testing the construction and bear the entire cost of the test

32. Price preference can be allowed to different Engineer / Contractor / as per prevailing government circulars.

33. Under no circumstances any interest is chargeable for the dues or for the additional work executed or final bills pending disposal due to any reasons whatsoever.

34. i) No Relation Certificate: The Contractor should have to furnish a certificate alongwith the tender to the effect that he is not related to any employee in the department of OHPC. If it is subsequently proved to be false, the contract will be rescinded and the total security will be forfeited and he shall be liable to make good, the loss or damages resulting from such cancellation to OHPC.

ii) Each tenderer shall submit alongwith the tender the list of his previous experience on similar nature of works (as per Annexure-3)

35. a) **Agreement**: The successful contractor shall have to execute an Agreement on a non-judicial stamp paper worth as applicable as per Odisha Stamp Duty Act for the contract with the Engineer-in-Charge of Odisha Hydro Power Corporation Ltd., HHEP, Burla within 15 days of issue of order, failing which the order will be liable for cancellation. During the agreement the successful bidder must produce the copy of following:

i) Copy of valid contractor License.

ii) Copy of MV Electrical Licence issued by ELBO,Govt of Odisha for supervision of electrical works

iii) GST Registration Certificate

iv) PAN.

v) Proof of Security deposit-cum-performance BG

vi) EPF Registration certificate

vii) ESI Registration certificate

viii) Indemnity Bond

ix) Valid Labour License

x) Additional performance security (if any)

xi) Original affidavit submitted at the time of tender towards authentication of the documents submitted along with the tender and not blacklisted / debarred / disqualified

36. a) The Engineer-in-Charge has full power to require the removal of all materials from the premises which in his opinion are not in accordance with the specification and in case of default, the Engineer is to be at liberty to employ other persons to remove the same without being answerable or accountable for any loss / damage that may happen or arise to such materials.

b) If in the opinion of the Engineer-in-Charge, any of the work had been executed with improper materials or defective workmanship, the contractor, when required by the Engineer, forthwith is to re-execute the same and to substitute proper materials and workmanship. In case of default by the contractor in so doing within a week, the Engineer have the full power to employ other person to re-execute the work and the cost thereof shall be borne by the contractor.

37. No extra payment will be made for spreading and consolidating salvaged metals.

38. Standard co-efficient will be adopted while calculation of consumption of steel and no claim whatsoever regarding difference in co-efficient of steel will be entertained. The rates quoted shall be inclusive of any eventuality of difference in constituent.

39. No compensation for any damage done by rains or by similar action during execution of work will be paid extra to the contractor.

40. All taxes as applicable under rule shall be deducted towards Tax deducted at source from contractor's payment.

41. Introduction of any new tax or any increase in rates of taxes / statutory dues on the finished work introduced by Central or State Government or by any local authorities after the opening of the tender, shall be reimbursed to the contractor only on production of certificate from concerned authorities with authenticated documents to the fact that the same has already been deposited by the contractor. Any abolition of tax or decrease in rates of statutory dues / taxes, on the finished work introduced by Central or State Govt. or by any local authorities after the opening of the tender shall be recovered by OHPC from bill of the contractor

42. Royalty of materials at the rates prevalent as per Govt. Circulars and as revised from time to time will be recovered from the bill of the contractor unless 'K' Form authenticated by concerned revenue authority in support of payment of royalty on procurement of materials is produced.

43. The specifications and scope for the work can be seen in the office of Sr. General Manager, HHEP, Burla during any working days.

44. **Jurisdiction of court** : Suits, if any, arising out the contract shall be filed by either party in a court of law to which the jurisdiction of High Court of Orissa extends.

26/10/20

Unit Head

26/10

ANNEXURE-1

e-TENDER CALL NOTICE NO. HHEP-86/2026

CONTRACT AGREEMENT

THIS AGREEMENT made on the .....day with..... of ..... (Hereinafter called "the customer ") of the One part and ..... of .....(hereinafter called "the Contractor")of the other part.

WHERE AS the customer is desirous that certain materials should be supplied and work to be executed..... and having accepted a tender by the contractor for the provision supply & execution of such work. NOW THIS AGREEMENT WITNESS AS FOLLOWS:

1. In this agreement words and expressions shall have the same meanings as are respectively assigned to them in the conditions of contract herein after referred to.

2. The following documents shall be deemed to form and be read and construed as part of this agreement, viz.

   a) The tender notice and tender document of TCN No. _____and work order No. _____ dtd. _____.
   b) Information and instruction.
   c) General conditions of contract.
   d) The Specification & drawings.
   e) The Qualification Criteria and schedules.
   f) The relevant part of the tenderer's proposal.
   g) Any and all addenda or modifications to above.
   h) Letter of acceptance of tender.

3. In consideration of the payment be made by the Customer to the Contractor as hereinafter mentioned the Contractor hereby convenants with the Consumer to provide goods and services in conformity in all respect with provision of the contract.

4. The Customer hereby convenient to pay the Contractor in consideration of providing goods and services the contract price at times and the manner prescribed by the contract.

   IN WITNESS where of the parties here to have executed these presents in the day and year first above written.

Signed Sealed and Delivered by the

Said..... (For Customer)

In the capacity of .....
On the behalf of .....
In the presence of .....

Signed Sealed and Delivered by the

Said..... (For Contractor)

In the capacity of .....
On the behalf of .....
In the presence of .....

CONTRACTOR **CUSTOMER**

ANNEXURE-2

e-TENDER CALL NOTICE NO. HHEP-86/2026

NO DEVIATION STATEMENT

(To be filled in and signed by the tenderer)

We / I have carefully gone through the instruction and conditions specified in the bid document and we / I have satisfied ourselves / myself and hereby confirm that our / my offer strictly confirms to the requirements of above without any / with following deviations.

1.

2.

3.

SIGNATURE OF THE TENDERER

N.B. – In case nothing is mentioned in this Annexure, it will be treated that there is "NO DEVIATION"

ANNEXURE-3

e-TENDER CALL NOTICE NO. HHEP-86/2026

DETAILS OF WORKS OF SIMILAR TYPE AND MAGNITUDE CARRIED OUT BY THE TENDERER

NAME OF THE TENDERER

Sl. No.	Name of the work	Place & State	Cost of work	Period in which completed	Date of completion	Principal Features	Remarks
1	2	3	4	5	6	7	8

N.B.: - Original User Certificate to be enclosed

Signature of the Tenderer

ANNEXURE – 4

e-TENDER CALL NOTICE NO. HHEP-86/2026

UNDER TAKING OF NO ADVERSE PERFORMANCE

THIS IS TO CERTIFY THAT NO LEGAL DISPUTE IS PENDING AGAINST ME IN ANY COURT OR ANY AUTHORITY, SO FAR AS MY CONTRACT LICENSE IS CONCERNED. IN CASE THE ABOVE STATEMENT IS FOUND TO BE FALSE, I MAY BE DEBARRED FROM ANY PAYMENT DUE ON ACCOUNT OF THIS CONTRACT.

SIGNATURE OF THE TENDERER

ANNEXURE –5

e-TENDER CALL NOTICE NO. HHEP-86/2026
PERFORMANCE BANK GUARANTEE FOR SECURITY DEPOSIT

Ref..... Bank Guarantee No.....

Date.....

To
The Unit Head,
Hirakud Hydro Electric Project,
Odisha Hydro Power Corporation Ltd.,
Burla, Sambalpur, Odisha-768017
E-mail: srgmhps_burla@yahoo.co.in

IN CONSIDERATION OF M/s ODISHA HYDRO POWER CORPORATION LIMITED, a Government of Odisha PSU company registered under the Companies Act,1956, having its registered office at **Bhoi Nagar, Janpath, Bhubaneswar, Odisha-751022** (herein after called the "**Corporation**" which expression shall include its successors in business and assigns) having placed an order on _____ a partnership firm / Sole Proprietor / a company registered under the Companies Act,1956, having its office at _____ herein after called "**firm / agency / contractor**" (Which expression shall include its successors in business and assigns) vide PO / WO No._____ dated _____ for (specify nature of job) _____ (hereinafter called "the Order" which expression shall include any amendments/alterations thereto the order issued by the Corporation") for "_____" for the Corporation and the corporation having agreed:

i) Not to insist upon immediate payment of security deposit for Rs. _____ (Rupees _____ _____) only (being the value of the order as specified in the said order) for execution of work for the fulfillment and performance of the said order.

ii) That **the** after called "**firm / agency / contractor** shall furnish a security for the performance of the **firm's / agency's / contractor's** obligations and/or discharge the liability in connection with the said order and the corporation having agreed with the after called "**firm / agency / contractor** to accept a Bank Guarantee for the security deposit for Rs. _____ (Rs _____).

1. We, _____ Bank having office at _____ (hereinafter referred to as "the Bank" which expression shall includes its successors and assigns) at the request and on behalf of "**the** after called "**firm / agency / contractor** " hereby agree to pay to "the Corporation" without any demur on first demand an amount not exceeding Rs. _____ (Rupees _____) only against any loss or damage, costs, charges and expenses caused to or suffered by "the Corporation" by reason of non performance and fulfillment or for any breach on the part of "**the contract**" of any of the terms and conditions of the said "Order".
2. We, _____ Bank, further agree that "the Corporation" shall be the sole judge whether the said " after called "**firm / agency / contractor** " has failed to perform or fulfill the said "order" and the extent of loss, damage, cost, charges and expenses suffered or incurred or would be suffered or incurred by "the Corporation" on account thereof and we waive in favour of "the Corporation" all the rights and defences to which we as guarantors and/or the after called "**firm / agency / contractor** may be entitled to.
3. We, _____Bank, further agree that the amount demanded by "the Corporation" as such shall be final and binding on "the Bank" as to "the Bank's" liability to pay the amount demanded and "the Bank" undertake to pay "the Corporation" the amount so demanded on first demand without any demur notwithstanding any dispute raised by "**the** after called "**firm / agency / contractor** " or any suit or other legal proceedings including arbitration pending before any court, tribunal or arbitrator relating thereto, our liability under this guarantee being absolute and unconditional.

4. We, _____Bank, further agree with "the corporation" that "the corporation" shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said "order" /or to extend time of performance by the "**the** after called "**firm / agency / contractor**" from time to time or to postpone for any time to time any of the powers exercisable by "the corporation" against "**the** after called "**firm / agency / contractor**" and to forbear to enforce any of the terms and conditions to "the order" and we shall not be relieved from our liability by reason of any forbearance, act or omission on the part of " the corporation" or any indulgence by "the corporation" to "**the** after called "**firm / agency / contractor**" or by any such matter or things whatsoever which under the law relating to sureties would but for this provision have the effect of relieving us.
5. However, it has been agreed between "**the firm / agency / contractor**" and "the corporation" that there shall be only one Bank Guarantee for the security deposit valid till the end of the defects liability period as per the terms of order No._____ dated_____ .
6. We, _____ Bank, hereby lastly undertake not to revoke this guarantee during its currency except with the previous consent of "the Corporation" in writing.
7. Not withstanding anything contained herein above:
    i) Our liability under this guarantee shall not exceed Rs.....
    ii) This Bank Guarantee shall be valid up to and including .....; and
    iii) We the _____ Bank through our local branch office at **ODISHA** (Name & Address of the Local Branch at **ODISHA)** are liable to pay the guarantee amount or any part thereof under this Bank Guarantee only and only if you serve upon us a written claim or demand on or before dt_____ from the date of expiry of this guarantee.
8. This guarantee shall not be determined or affected by the liquidation or winding up, dissolution or change of constitution or insolvency of " **the firm / agency / contractor** " and the Bank, but shall in all respects and/for all purposes be binding and operative on "the Bank" until payment of all moneys payable by "**the firm / agency / contractor** " in terms thereof.

IN WITNESS whereof, the Bank_____, through its authorized Officer, has set its hand and stamp on this _____ day of _____ at _____.

For
_____ Bank,
Address
Signature_____

Name_____
(Designation)
Power of Attorney No._____
For
..... Bank
Banker's Stamp and Full address.

Dated this_____day of _____, 20___

Annexure-6

e-TENDER CALL NOTICE NO. HHEP-86/2026

NO RELATION CERTIFICATE

THIS IS TO CERTIFY THAT I HAVE NO RELATIONSHIP WITH ANY EMPLOYEE SERVING UNDER OHPC LTD, ODISHA. IN CASE THE ABOVE STATEMENT IS FOUND TO BE FALSE, I MAY BE DEBARRED FROM ANY PAYMENT DUE ON ACCOUNT OF THIS CONTRACT.

SIGNATURE OF THE TENDERER

Place:

Annexure-7

e-TENDER CALL NOTICE NO. HHEP-86/2026

AFFIDAVIT

(To be sworn before the Notary)

I/We, (Name of the bidder) a Company incorporated under the provisions of the Indian Companies Act / Proprietorship/ Firm registered under Indian Partnership Act./Sole Proprietor having its Registered office/ Corporate Office / at _____ and represented through Sri _____ duly authorized person (Designation) hereby solemnly declare & affirm as under:-

1) That the documents produced alongwith the tender papers against tender call notice No. **HHEP- /2026** are true, genuine and authentic to the best of knowledge of the deponent. If found any false information the tender may be liable to be rejected as it deemed proper.

2) That we, _____ (Name of the bidder) have not been blacklisted / debarred / disqualified by any Govt. or any of its agencies or PSUs etc. last three years upto the date of submission of the bid.

DEPONENT

Place:
Date:

VERIFICATION

I/We,_____(Name of the bidder), the above named deponent, do hereby verify that the contents of Paragraph -1 & 2 of this affidavit is true to my personal knowledge and nothing has been concealed and no part of it is false.

Verified at_____ this _____ day of _____.

DEPONENT