

ANNEXURE-I
WORKING EXPERIENCE

List of similar nature of work

Sl. No.	Name of the relevant Assignment& Location	Ordering Authority	Value of the work	Date of Completion	Remarks

(*) Documentary evidence in form of copy of **Contract Agreement / Work Completion Certificate** issued by the Department under which the work has been executed.

Signed By:.....

Name:.....

Designation:.....

Organization:.....

Date &Place:.....

Phone/Fax/Mobile/Email:.....

Bidder's Stamp &Seal:.....

ANNEXURE-II
TENDER ACCEPTANCE LETTER

Date:

To,

**The Unit Head,
Balimela Hydro Electric Project, Balimela
Dist-Malkangiri, Pin-764051, Odisha**

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: BHEP/18/2026-27 DATED-28.07.2026

Name of Tender/ Work:“ **Annual Cleaning of Power House, Valve House, fire fighting building, Stores of BHEP, Balimela on Job Contract Basis for 02 (two) years**”.

Dear Sir,

1. I/ We have downloaded / obtained the tender document(s) for the above mentioned ‘Tender/ Work’ from the web site(s) namely:“ **Annual Cleaning of Power House, Valve House, fire fighting building, Stores of BHEP, Balimela on Job Contract Basis for 02 (two) years**”as per your advertisement, given in the above mentioned website(s).
2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. 01 to 20 (including all documents like annexure(s), schedule(s), etc. which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.
3. The corrigendum(s) issued from time to time by your department/ organization too have also been taken into consideration, while submitting this acceptance letter.
4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.
5. I / We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.
6. I / We certify that all information furnished by our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason thereof summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Tenderer with Official Seal)

Place:

Date:

ANNEXURE-III

Self-Declaration& No Relation Certificate

1. I am authorized signatory of the Service Provider mentioned above, am competent to sign this declaration and execute this tender document.
2. I hereby solemnly declare & affirm that I have not been blacklisted/debarred/disqualified by any Govt. or any of its agencies or PSU etc. from the date of registration of our firm/issue of contractor's Licence.
3. I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them.
4. The information/documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I am well aware of the fact that furnishing of any false information/fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.
5. I do hereby declare that I have **no relation** with any officer of Balimela Hydro Electric Project/OHPC LTD., BBSR by which the tender process will be affected.

Signature of the Tenderer

Name:

Address:

Seal:

Place:

Date:

ANNEXURE-IV

CHECK LIST TO BE FILLED UP BY THE BIDDER

Sl. No.	Particulars	Reference to Clause No.	Whether furnished		Reference to Page No.
			Yes	No	
01	Cost of tender paper Rs 11,800.00 (Online)	02 (c) Instructions to Tenderers			
02	E.M.D Rs. 72,100.00 (online)/proof of EMD exemption.	12.1			
03	Additional Performance Security in case the bid price/rate is less than the estimated cost put to tender	02 (General Terms and Conditions)			
04	Copy of valid Contractor Registration Certificate/Registered Service Provider/Agency	15 (Instructions to Tenderers)			
05	Copy of GST Registration Certificate and GSTIN	15 (Instructions to Tenderers)			
06	Copy of IT PAN Card	15 (Instructions to Tenderers)			
07	Works Experience Certificate	Annexure-I			
08	Tender acceptance letter	Annexure-II			
09	Affidavit /Self-declaration for authenticity of bid documents and bidder not have been blacklisted/ debarred and No Relationship Certificate	Annexure-III			
10	Check List	Annexure-IV			
11	Any other Documents relevant to eligibility criteria				

Signature of the Tenderer

Place:
Date:Address:

Name:

Seal:

(ANNEXURE-V)

PROFORMA BANK GUARANTEE FOR ADDITIONAL PERFORMANCE SECURITY DEPOSIT

Ref.....

Bank Guarantee No.....

Date.....

To

Balimela Hydro Electric Project,
Odisha Hydro Power Corporation Limited,
At/Po;-Balimela, Dist :- Malkangiri,
Odisha, PIN-764051.

IN CONSIDERATION OF MESSRS. ODISHA HYDRO POWER CORPORATION LIMITED , a Government of Odisha PSU company registered under the Companies Act,1956 , having its registered office at Bhoi Nagar, Janpath, Bhubaneswar-751022 (herein after called the “ Corporation” (which expression shall include its successors in business and assigns) intending to place an order to having its office at herein after called “the Firm” (Which expression shall include its successors in business and assigns) vide Letter of acceptance No..... datedfor(hereinafter called “the work/service” which expression shall include any amendments/alterations there to the work order to be issued by the Corporation”) for the consultancy of providing work/services /the execution of service for the Corporation and the corporation having agreed:

- i. Not to insist upon immediate payment of additional performance security deposit for **Rs..... /-(Rupees.....)** only for execution of work for the fulfillment and performance of the said work.
- ii. That the Firm shall furnish an additional performance security deposit for the performance of the Firm's obligations and/or discharge of the Firm's liability in connection with the said work and the corporation having agreed with the Firm to accept a Bank Guarantee for the additional performance security deposit for **Rs.....(Rupees.....)** only.
1. We, Bank having office at (hereinafter referred to as "the Bank" which expression shall includes its successors and assigns) at the request and on behalf of "the Firm" hereby agree to pay to "the Corporation" without any demur on first demand an amount not exceeding **Rs...../(Rupees.....)** only against any loss or damage, costs, charges and expenses caused to or suffered by "the Corporation" by reason of non performance and fulfillment or for any breach on the part of "the Firm" of any of the terms and conditions of the said "Work".
2. We, Bank, further agree that "the Corporation" shall be the sole judge whether the said "Firm" has failed to perform or fulfill the said "Work" and the extent of loss, damage, cost, charges and expenses suffered or incurred or would be suffered or incurred by "the Corporation" on account thereof and we waive in favour of "the Corporation" all the rights and defences to which we as guarantors and/or the Firm may be entitled to.
3. We, Bank, further agree that the amount demanded by "the Corporation" as such shall be final and binding on "the Bank" as to "the Bank's" liability to pay the amount demanded and "the Bank" undertake to pay "the Corporation" the amount so demanded on first demand without any demur notwithstanding any dispute raised by "the Firm" or any suit or other legal proceedings including arbitration pending before any court, tribunal or arbitrator relating thereto, our liability under this guarantee being absolute and unconditional.
4. We, Bank, further agree with “the corporation” that “the corporation” shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said “work” /or to extend time of performance by the “Firm” from time to time or to postpone for any time to time any of the powers exercisable by “the corporation” against “the Firm” and to forbear to enforce any of the terms and conditions to “the Work” and we shall not be relieved from our liability by reason of any forbearance, act or omission on the part of “the corporation” or any indulgence by “the corporation” to “the Firm” or by any such matter or things whatsoever which under the law relating to sureties would but for this provision have the effect of relieving us.
5. However, it has been agreed between “the Firm” and “the corporation” that there shall be only one Bank Guarantee for the additional performance security deposit valid till the end of the defects liability period as per the terms of **Tender No _____ for "....." dated.....**.
6. We, Bank, hereby lastly undertake not to revoke this guarantee during its currency except with the previous consent of "the Corporation" in writing.
7. Notwithstanding anything contained herein above:
 - i) Our liability under this guarantee shall not exceed **Rs...../-**

ii) This Bank Guarantee shall be valid up to and including.....; and

iii) We the _____ Bank through our local branch office at _____ (Name & Address of the Local Branch at Bhubaneswar) are liable to pay the guarantee amount or any part thereof under this Bank Guarantee only and only if you serve upon us a written claim or demand on or before dtd. _____ from the date of expiry of this guarantee.

8. This guarantee shall not be determined or affected by the liquidation or winding up, dissolution or change of constitution or insolvency of "the Firm" and the Bank, but shall in all respects and/or for all purposes be binding and operative on "the Bank" until payment of all moneys payable by "the Firm" in terms thereof.

IN WITNESS whereof, the Bank _____, through its authorized Officer, has set its hand and stamp on this _____ day of _____ at _____.

For
_____ Bank,
Address

Signature _____

Name _____

(Designation)

Power of Attorney No. _____

For

..... Bank

Banker's Stamp and Full address.

Dated this _____ day of _____, 2026

Ref.....