BID ID NO. DFO (ALK) -FE&CC -02/2026-27

GPVERNMENT OF ODISHA

FE&CC DEPARTMENT

COVER-I

BID DOCUMENT

FOR

TENDER OF BUILDING WORKS

NAME OF THE WORK

"Construction of Vana Surakhya Samiti (VSS) Building at Thelkanali VSS under Bamur Range of Athamallik Forest Division".

ESTIMATED COST:- Rs.12.84 LAKH

CONTRACTOR

DIVISIONAL FOREST OFFICER
ATHAMALLIK DIVISION

OFFICE OF THE DIVISIONAL FOREST OFFICER, ATAHMALLIK FOREST DIVISION.
AT/PO: ATAHMALLIK, DIST-ANUGOLA-759125.

E-mail: dfoathmallikt@gmail.com Mob: +91 9437004236.

e-Procurement Notice

Bid Identification No. DFO (ALK)-FE & CC-02/2026-27

Letter No. 5003 **Date.** 14-10-2026.

1. Sealed tenders in the prescribed form, to be eventually drawn up in Standard Forest Department Form P-1 (Percentage Rate Bids) in conformity with the Detailed Short Tender Call Notice, are invited by the Divisional Forest Officer, Athmallik Forest Division, on behalf of the Governor of Odisha, in Single COVER SYSTEM and only through ONLINE mode, for the construction of work as detailed in the table below, from eligible contractors registered with the State Government and contractors of equivalent grade/class registered with Central Government/ MES/ Railways on production of definite proof from the appropriate authority.

Sl No.	Name of the Work	Value of work (in Rs.)	Class of Contractor	Concerned DFO with Head Quarters	Security 1% of work Value (in Rs.)	Cost of document (in Rs)	Period of completion
1	2	3	4	5	6	7	8
1	Construction of Vana Surakhya Samiti (VSS) Building at Thelkanali VSS under Bamur Range of Athamallik Forest Division	12,84,000/-	As per OPWD code	DFO, Athmallik	12,840 (Online)	6,000/- (Online)	3 Calendar months

2. Bid documents consisting of plans, specifications, the schedule of quantities and the set of terms and conditions of contract and other necessary documents can be seen in the official website: www.tendersodisha.gov.in / www.odishaforest.in
3. The bidder shall transfer online Earnest Money Deposit/ Bid Security of the amount specified for the work in Col.6 of the table as a part of its bid through a process as mentioned in DTCN.
4. The bidder shall transfer the cost of Bid Documents as mentioned in Col.7 of table above towards the cost of bid through a process as mentioned under DTCN.
5. Bid documents will be available online on the above websites.
6. Bidders must possess a valid Class-II Digital Signature Certificate (DSC).
7. Bids shall be received "**On-line**" shall be opened on 02.11.2026 the office of the Divisional forest officer Athamallik, in the presence of bidder/authorized agent of bidders who wish to attend. Bidder who participated in the bid can witness the opening of the bids after logging on to the site through DSC. If the office happens to be closed on the stipulated date of opening of Bids as specified, the bids will be opened on the next working day at the same time and venue.
8. Opening of bids: 11:30 AM on 02.11.2026 at O/o DFO Athmallik.
9. The online Bid-process is available on website from Dt.16.10.2026/.

10. Engineering contractors desirous of availing EMD exemption shall submit a scanned copy of an affidavit along with the bid document, declaring that they have not availed the facility during the current financial year as per codal provisions.
11. SC/ST contractors willing to avail Government-approved facilities shall submit a scanned copy of the relevant affidavit along with the tender documents; otherwise, they will not be entitled to such facilities
12. Additional Performance Security shall be submitted if required, as per DTCN.
13. Addendum/Corrigendum will be hosted in the website only.
14. The authority reserves the right to cancel the bids without assigning reason.
15. In case of equal lowest bids, lottery will be conducted and bidders will be informed.
16. Quantities in BOQ may be modified without altering sanctioned amount.
17. Bidders are to submit the original BOQ uploaded by Publisher after entering relevant fields without any alteration/ deletion/modification. Multiple BOQ submission shall lead to cancellation of bid.
18. As it is a percentage rate tender, the bidder quoting zero value is valid and will be taken as schedule rates.
19. Additional performance security shall be submitted by the successful bidder if the bid amount is lower than the estimated cost put to tender as per DTCN clause.

Divisional Forest Officer
Athmallik Forest Division

Letter No. 5004 Dt. 14-10-20

Copy forwarded to the Deputy Secretary to Government, Department of information and Technology, Odisha, Bhubaneswar for favour of kind information.

Divisional Forest Officer
Athmallik Forest Division

Letter No. 5005 Dt. 14-10-2026.

Copy forwarded to the Principal Chief Conservator of Forests (IT GIS), O/o the Principal Chief Conservator of Forests & Hoff, Odisha, Bhubaneswar for favour of kind information necessary action. He is requested to upload the above Short Tender Notice in the website of P.C.C.F, Odisha as early as possible.

Divisional Forest Officer
Athmallik Forest Division

Letter No. 5006 Dt. 14-10-2026.

Copy forwarded to the Regional Chief Conservator of Forests, Angul Circle, Angul for favour of kind information.

Divisional Forest Officer
Athmallik Forest Division

OFFICE OF THE DIVISIONAL FOREST OFFICER, ATAHMALLIK FOREST DIVISION.
AT/PO: ATAHMALLIK, DIST-ANUGOLA-759125.

E-mail: dfoathmallikt@gmail.com Mob: +91 9437004236.

Letter No: 4986 **/1F / (23/2026-27)/Dt.** 14 **Oct, 2026.**

INVITATION FOR BIDS (IFB)

E- Procurement Bid Identification No. DFO(ALK)-FE & CC-02/2026-27

1. The Divisional Forest Officer, Athmallik, Odisha on behalf of Governor of Odisha, invites percentage rate in Single cover system in ONLINE MODE only, for the work **Construction of Vana Surakhya Samiti (VSS) Building at Thelkanali VSS underBamur Range of Athamallik Forest Division.**

2.	Nature of Work	:	Building Works
3.	Class of Contractor	:	As per OPWD code
4.	Estimated Cost	:	**12,84,000.00**
5.	Completion Period	:	3 Calendar Months
6.	Availability of Bid Documents	:	16.10.2026 (11.00 AM) to 31.10.2026 (05.00 PM)
7.	Last Date for Receipt of Bids	:	31.10.2026 up to 05.00 PM
8.	Opening of Bids	:	02.11.2026 at 11:30 AM

Furter details can be seen from the e-Procurement portal www.tendersodisha.gov.in. The Addendum/ Corrigendum/Cancellation of tender, if any, will be hosted on the website only.

Sd/-
Divisional Forest Officer
Athamallik Forest Division

Memo No. 4987 Dt. 14-10-2026

Copy along with enclosure submitted to the Deputy Director -cum-Deputy Secretary to govt., I & P.R Department, Odisha, Bhubaneswar with a request to get the notice published in two leading Odia and English newspapers on or before Dt. 16.10.2026 Complimentary copy of the News Papers containing the tender call notice may be sent to this office for reference and record.

Sd/-
Divisional Forest Officer
Athamallik Forest Division

Section - I

(Invitation for Bids)

1.1 Objective

The Divisional Forest Officer, Athamallik Forest Division invites bids from registered PWD Contractors for "**Construction of Vana Surakhya Samiti (VSS) Building at Thelkanali VSS under Bamur Range of Athamallik Forest Division**"

1.2 About the bid documents

The tender document comprises of the following Sections:

Section – I	Invitation for Bids
Section – II	Eligibility Criteria
Section – III	Scope of Work
Section – IV	Instruction to Bidders
Section – V	General Terms & Conditions
Section – VI	Annexures

1.3 Schedule of the Tender process

A. The tender will have 2 (Two) parts –Technical Bid and Financial Bid.

B. The tender document including addendum/corrigendum, if any, will be available at websites –www.tendersodisha.gov.in

C. Bidders may download the tender document from website and the tender document cost may be submitted along with the technical bid documents.

D. The tender document, after duly filled in, should be submitted to the Divisional Forest Officer, Athmallik Forest Division on or before the due date and time.

Section - II

(Eligibility criteria)

The Bidder must satisfy all of the following General and Technical Eligibility Criteria to participate in this Tender:

1. **General Eligibility Criteria (Necessary support documents are to be enclosed):**

   A. Each Technical Bid Must Contain the Requisite Tender Document Cost of Rs. 6000/- and EMD of Rs. 12,840/- (Rupees Twelve thousand eight hundred forty only) as per the advised mode in the tender document.

   B. The bidder should be a Registered Company in the business of construction, and Earthwork. Necessary Certificates are to be enclosed.

   C. The bidder must have been registered with GST and must furnish the GST Registration certificate, GST Clearance certificate, PAN of the Firm.

2. **Technical Eligibility Criteria:**

   A. The bidder shall submit a self-Declaration as mentioned in the Annexure-1.

Section - III

(Scope of Work/ Bill of Quantities (BoQ)

Table-1:

Item	Quantity (Nos.)
Construction of Vana Surakhya Samiti (VSS) Building at Thelkanali VSS under Bamur Range of Athamallik Forest Division.	1 No.

Maximum Allowed amount Rs.12,84,000/-

Excluding all taxes, statutory deductions, levies, profit of the contractor.

Section – IV

(Instruction to Bidders)

1. Security Deposit will be recovered as per mention in the OPWD rule.

2. If the successful bidder quotes a rate below the estimated cost put to tender, the bidder shall deposit Additional Performance Security (APS) as per the latest Government of Odisha guidelines.

   The APS shall be deposited within 7 (Seven) days from the date of issue of the Letter of Acceptance (LoA). If the bidder fails to deposit the APS within the stipulated time, the bid shall be cancelled and further action shall be taken as per Government rules.

   The APS shall be calculated as follows:

Sl.No.	Range of difference between the Estimated cost put to tender and bid amount	Additional Performance Security to be deposited by the successful bidder
i	0% to 10% below estimate	No Additional Performance Security
ii	10% to 20% below estimate	APS percentage increases by 0.1% for every 1% drop below 10% (starting at 0.1% for 11%), applied directly to the bid price.
iii	20% or more below estimate	APS percentage increases by 0.2% for every 1% drop below 20%, plus a base of 1% of the bid price

3. Tender papers containing overwriting, erasing, or illegible entries may be rejected. Rates shall be written clearly both in figures and in words (English). If any correction is unavoidable, it shall be signed and dated by the bidder. In case of any difference between the amount written in figures and words, the amount written in words shall be treated as correct. The decision of the Tender Accepting Authority shall be final.
4. Bids shall be evaluated as per the latest Government of Odisha rules. There shall be no automatic rejection of bids quoting more than 15% below the estimated cost. If any bid is found to be abnormally low, the Tender Accepting Authority may ask the bidder to submit justification before taking a final decision.

5. Evaluation criteria:

A. Only the bidder who qualifies in technical bid will qualify for opening of the financial bid.
B. Award of the contract shall be made to the bidder with the lowest **(L1)** commercial value by taking in to account all the items.

Section - V

(General Terms & Conditions)

1. **TENDERER**

   Divisional Forest Officer, Athmallik Forest Division.

2. **PRICE**

   The price quoted is for "Construction of Vana Surakhya Samiti (VSS) Building at Thelkanali VSS under Bamur Range of Athamallik Forest Divisio" is inclusive of all other taxes including GST.

3. **TERMS OF PAYMENTS**

   Only one part payment shall be made during the execution of the work i.e., after roof casting. Remaining payment will be made on successful completion and inspection of the work.

4. **PENALTY FOR DELAY IN COMPLETION OF CONTRACT**

   The construction of building shall be completed **on or before 31th January 2026** positively without fail. Time overrun for completion of work will lead to imposition of penalty by the Tenderer @ 1 % of Bid Value per Week of Time Overrun, with maximum penalty up to 5% of the contract value. The Tenderer reserves the right to cancel the order if it is not executed within the prescribed time and forfeit the entire EMD amount. In case the work is abandoned by the contractor in an incomplete stage or in case the contract is rescinded then 20% of the cost of the left-out work will be imposed as penalty which can be recovered from any dues of the contractor lying under this Deptt. or other Deptt. of the Govt. of Odisha.

5. **FORCE MAJEURE CONDITION**

   If the execution of the contract/supply order is delayed beyond the period stipulated in the tender notice as a result of outbreak of hostilities, declaration of an embargo or blockade of fire, flood, acts of God, then tenderer may allow such additional time by extending the time frame as considered to be justified by the circumstances of the case and its decision will be final. If additional time is granted by the tenderer, the tender awarding order shall be read and understood as if it had contained from its inception the execution date as extended.

6. **STANDARDS**

   The items used for "**Construction of Vana Surakhya Samiti (VSS) Building at Thelkanali VSS under Bamur Range of Athamallik Forest Division**" shall confirm to the Nationally Accepted standards as applicable.

7. **COMPLETENESS OF CONSTRUCTION**

The construction shall be complete in all respects. Any extra work, like strengthening, etc. which may be required for the completion of work shall be deemed to have been included in the contract and shall be supplied by the bidder at no extra cost.

8. **RIGHT TO REJECT/ACCEPT THE TENDER**

The tenderer reserves the right either to reject or accept any or all tenders. **The tenderer has exclusive right to alter the site at the time of placing the final tender awarding order.** After placing the tender awarding order, the tenderer may order to defer. The tenderer need not assign any reason for the above action.

9. **INSPECTION**

The tenderer or his authorized representatives may inspect the site during Construction of Multi Product Cluster at Kishorenagar Market under Bamur Range of Athmallik Forest Division. The bidder/contractor shall cooperate for all such inspections.

10. **REJECTION**

If the construction done by the contractor is found defective in materials or workmanship or otherwise not in conformity with the requirements of the contract, the tenderer shall have the right to either reject or to request in writing for rectification of the defects. Then the bidder shall with utmost diligence, at his own expense, make good the defects so specified or replace the defective construction. If the bidder fails to do so, the tenderer may replace or rectify such defective construction on its own, and charge to the bidder the excess cost incurred by the tenderer plus 15% (Fifteen percent) extra. Such amount can be deducted from the pending dues to the contractor from the department, security deposit and additional performance security deposit, if needed.

11. **JURISDICTION OF HIGH COURT OF ODISHA**

Suites, if any arising out of the contract shall be filed by either party in a court of Law to which the jurisdiction of the High Court of Odisha extends.

12. **EXTRAS**

The bidder shall when asked in writing by the tenderer, perform extra work and furnish extra materials, not covered by the specifications or included in the schedule, but forming and

inseparable part of the work contracted for the terms of payment for such extra work or materials shall be mutually agreed upon in advance. Any revision in the applicable wage rates notified by the competent authority during the tender process or execution of the work shall be adjusted against the contingency provision available in the estimate, subject to the availability of funds and the applicable rules.

13. EXTENSION OF DELIVERY PERIOD AND TERMINATION OF CONTRACT

If for any reason, the bidder finds it impracticable to complete the work within stipulated delivery period, he will give notice in writing of such reasons and his failure to complete the work. He may ask for extension of time, which may or may not be granted by tenderer. Should the contractor's preparation for the commencement of delivery in conformity with the contract or should he neglect to comply with any directions given to him or in any respect fail to perform the contract, the tenderer will have power to cancel the contract in which case the contractor shall be liable for any expense, loss or damage which the tenderer may incur or sustain by reason of or in connection with the Contractor's fault in addition to the forfeiture of the performance guarantee to the tenderer.

14. OBLIGATION TO CARRY OUT TENDERER'S INSTRUCTION

The Contractor/Supplier shall also satisfy the tenderer that adequate provision has been made to carry out his instructions fully and with prompt attitude.

15. FINAL AUTHORITY

The final authority for payments will be the tenderer except otherwise specifically stated. If the bidder desires to appeal against any matter he shall appeal to "The Principal Conservator of Forests, Odisha whose decision on such matters shall be final and conclusive.

Section - VI

(Annexures)

Note:

All the Annexures pertaining to Bidders are to be furnished under letter Head of the company and signed by the Bidder or PWD Contractor Certificate Holder.

Annexure-1

SELF DECLARATION

Date: _____

Ref: _____

To,

The DFO Athmallik Forest Division

Ref: Tender enquiry no.

In response to enquiry no.----------, M/s/Mr. _____ as a _____

I/We hereby declare that our company _____ ,1. I have not been declared in-eligible for corrupt and fraudulent practices.

2. I have no history of defaulting in execution of work under State Govt/ Central Govt.
3. I have not been blacklisted by central/State Government.
4. No Criminal proceedings in any Court of Law is pending against me.
5. I undertake that after completion of building; I will provide quarterly maintenance support for next two years.

Signature of Witness

Date:

Place:

Signature of Bidder

Date:

Place:

Company seal

Annexure-2

REPRESENTATIVE AUTHORIZATION LETTER

Date: _____

Ref: _____

To,

The DFO Athmallik Forest Division.

Ref: Tender enquiry no. ----------

In response to enquiry no.----------, M/s/Mr. _____ is hereby authorized to sign

relevant documents on behalf of the company. She/he is also authorized to attend meetings and submit technical & commercial information as may be required by you in the course of processing above said application.

Thanking You.

(Authorized Signatory)

(Representative signature)

(Signature attested)

Company seal

Annexure-3

ACCEPTANCE OF TERMS & CONDITIONS CONTAINED IN THE TENDER DOCUMENTS

Date: _____

Ref: _____

To,

The DFO Athmallik Forest Division

Ref: Tender enquiry no.

In response to enquiry no.----------, I have carefully gone through the terms and conditions contained in the above tender.

I declare that all the provisions of the tender document are acceptable to my company. I further certify that I am an authorized signatory of my company and am, therefore, competent to make this declaration.

Signature of Witness

Date:

Place:

Signature of Bidder

Date:

Place:

Company seal

Annexure-F1

FINANCIAL BID FORMAT (Fin Bid)

(To be furnished in online BOQ Format)

Items	% of Discount Offered
Construction of Vana Surakhya Samiti (VSS) Building at Thelkanali VSS under Bamur Range of Athamallik Forest Division.	